



Village of Loughheed

Regular Council Meeting Minutes

January 15, 2026.

The Regular Council Meeting was held in the Village of Loughheed Council Chambers at 6:00 p.m. on Thursday, January 15, 2026.

ATTENDANCE: Mayor Sieben, Deputy Mayor Looser, & Councillor Cole.

ABSENT:

OTHERS PRESENT: C.A.O. Richard Lavoie, PW Foreman Tristin Johnson.

1.1 CALL TO ORDER:

Mayor Sieben called the meeting to order at 6:02 p.m.

1.2 ADOPTION OF AGENDA:

01/26 MOVED by Councillor Cole, to adopt the January 15 2026, agenda as presented.

CARRIED

1.3 ADOPTION OF MINUTES:

02/26 MOVED by Deputy Mayor Looser, to accept the Regular Council meeting minutes of December 18, 2025, as presented.

CARRIED

2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS:

NONE.

2.1 DELEGATIONS: PACE ZOOM Meeting @ 6:04 p.m. Jon Poulin.

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2.2 BYLAWS & PUBLIC HEARINGS: NONE.

2.3 PUBLIC QUESTION PERIOD:

2.4 COUNCIL QUESTION PERIOD:

Policies & Procedures, Administration Review.

Policy 2025-002 Snow Removal & Ice Control. - MAP review.

Policy 2025-003 Expenditures & Investment. Final review.

Policy 2025-004 Council's Commitment. First draft review.

Policy 2025-005 C.A.O.'s Commitment. First draft review.

Policy 2025-006 Assignment & Responsibilities. 1st Draft review.

Policy 2025-007 Lion's Campground Commitment. Draft review.

2.5 ADMINISTRATION REPORTS:

- Public Works Foreman Report.
- Water Treatment Plant. - Treated Water Usage Report.
- W.T.P. Operator's Report.
- C.A.O. Report.

03/26 MOVED by Councillor Cole, to accept all the administration's reports as information.

CARRIED

3.0 REQUEST FOR DECISION:

RFD 26-01-001 Accounts Payable Dec. 1, 2025 - Dec. 31, 2025.

04/26 MOVED by Mayor Sieben, "THAT Council for the Village of Loughheed accepts the accounts payable and the Bank Reconciliation report for December 1, 2025, to December 31, 2025 as information."

CARRIED

RFD 26-01-002 Financial Reports Dec. 1, 2025 - Dec. 30, 2025.

05/26 MOVED by Deputy Mayor Looser, "THAT Council accepts The December 2025 financial reports as information."

CARRIED

RFD 26-01-003 Notice of Development on NW 23-43-11 W4th.

06/26 MOVED by Mayor Sieben, "THAT the Council for the Village of Lougheed has reviewed the Notice of Development Permit on NW 23-43-11 W4th. Based on the review, the council has NO objections/concerns regarding this development permit."

CARRIED

4.0 COUNCIL REPORTS:

4.1 Mayor Sieben

F.R.E.S.S. (Flagstaff Regional Emergency Services Society)

February 25, 2026.

NEXT:

F.F.C.S. (Flagstaff Family & Community Services)

February 11, 2026.

NEXT:

Lougheed Agricultural Society.

November 24, 2025. A.G.M.

NEXT: January 19, 2026.

4.2 Deputy Mayor Looser

F.R.H.G. (Flagstaff Regional Housing Group.)

February 03, 2026.

NEXT:

Lougheed & District Public Library.

January 19, 2026.

NEXT:

Parkland Regional Library System.

February 26, 2026. ZOOM

NEXT:

R.C.M.P. Advisory Committee
NEXT: T.B.D.

4.3 Councillor Cole

F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)
January 26, 2026. NEXT:

B.R.A.E.D. (Battle River Alliance Economic Development)
March 05, 2026. ZOOM. NEXT:

07/26 MOVED by Councillor Cole, to accept all of the Councillor's Subcommittee reports & the next meeting dates, as information.

CARRIED

5.0 CORRESPONDENCE:

- 5.1 R.C.M.P - Killam/Forestburg RCMP Commander, Sgt. Andy Wetzstein**
- 5.2 Town of Killam - IARB Member Appointments. - December 18, 2025.**
- 5.3 Town of Killam - SDAB Member Appointments. - December 18, 2025.**
- 5.4 Town of Killam - Flagstaff Waste - 2026 Budget - List of concerns.**
- 5.5 Flagstaff County - Flagstaff Waste - 2026 Budget - Dec. 10, 2025.**
- 5.6 Flagstaff County - SDAB Member Appointments - Dec. 10, 2025.**
- 5.7 Village of Heisler - Flagstaff Waste - 2026 Budget - Dec. 18, 2025.**
- 5.8 Village of Heisler - FRHG 2026 Requisition - December 18, 2025.**
- 5.9 FORTIS - 2026 Fortis Alberta Inc. Distribution. Tariff - Dec 23, 2025.**
- 5.10 F.R.H.G. - 2026 Lodge Requisition - December 15, 2025 - Letter.**
- 5.11 Information Bulletin 01/2026 - Key Municipal Date - Jan/March 2026**
- 5.12 Municipal Musing - Renewed Police Funding Model - Dec. 18, 2025.**
- 5.13 Honourable Ric McIver- Speaker of the Legislative Assembly of AB.**
- 5.14 Town of Sedgewick - SDAB Member Appointments - Dec. 18, 2025.**
- 5.15 Town of Sedgewick - IRAB Member Appointments - Dec. 18, 2025.**
- 5.16 Incident / Near Miss Report - January 5, 2026 - Policy 2025 - 006.**
- 5.17 C.I.R. Realtor - Ext. Agreement - 43 & 54 Sifton Crescent - Jan. 2027.**

5.18 F.R.E.S.S. Funding - 2026.- Derek Homme - Regional Fire Chief.

08/26 MOVED by Deputy Mayor Looser, to accept all of the correspondence, as information.

CARRIED

6.00 CLOSED SESSION: Protection of Privacy Act - RSA 2000 Chapter F - 25. F.O.I.P. Section 17(1), Section 25 (1) & Section 27 (1). Access to Information Act - Sections 20, 21, 22, & 23.

- **C. A. O. - Performance Evaluation Review for 2025.**

09/26 MOVED by Mayor Sieben "THAT the Council for the Village of Loughheed moves into a closed session at 7:53 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)."

CARRIED

10/26 MOVED by Mayor Sieben "THAT the Council for the Village of Loughheed moves out of a closed session at 8:12 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)."

CARRIED

7.00 ADJOURNMENT: Mayor Sieben adjourned the Regular Council

Meeting @ 8:13 p.m.



Shawn Sieben, Mayor.



Richard A Lavoie, C.A.O.