



Village of Loughheed

Regular Council Meeting Minutes

JULY 17, 2025.

The Regular Council Meeting was held in the Village of Loughheed Council Chambers at 6:00 p.m. on Wednesday, July 17, 2025.

ATTENDANCE: Mayor Sieben, Deputy Mayor Johnsen, & Councillor Cole

ABSENT: None.

OTHERS PRESENT: C.A.O. Richard Lavoie. Paul Looser.

1.1 CALL TO ORDER:

Mayor Sieben called the meeting to order at 5:58 p.m.

1.2 ADOPTION OF AGENDA:

109/25 MOVED by Deputy Mayor Johnsen, to adopt the July 17, 2025, agenda as amended.

CARRIED

1.4 ADOPTION OF MINUTES:

110/25 MOVED by Mayor Sieben to accept the regular Council meeting minutes of June 19, 2025, as presented.

CARRIED

2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS: NONE.

2.1 DELEGATION: NONE.

Village of Loughheed - Regular Council Meeting Minutes - July 17, 2025.

Page 1 of 6


CEO

CAO

2.2 BYLAWS & PUBLIC HEARINGS: NONE.

2.3 PUBLIC QUESTION PERIOD:

ROLL # 10100 Tree Removal July 11, 2025. Resolution 108/25.

ROLL # 11400 Complaint # 2025-009 BEES BYLAW 730-13.

ROLL # 10300 Tree Removal Request. Complaint #2025-010.

ROLL # 18300 House Fire.

ROLL # 5200 Development Permit - Garage - Revision.

ROLL # 5700 Assessment Review Board Complaint.

2.4 COUNCIL QUESTION PERIOD:

The roads need attention before the Fair/parade.

Municipal election forms are ready for pickup at the Village Office, make an appointment with the Returning Officer.

2.5 ADMINISTRATION REPORTS:

- Water Treatment Plant. - Treated Water Usage Report.
- W.T.P. Operator's Report.
- Public Works Foreman Report.
- C.A.O. Report.



111/25 MOVED by Councillor Cole, "THAT Council accepts all the administration's reports as information.

CARRIED

3.0 REQUEST FOR DECISION:

RFD 25-07-059 Accounts Payable June 01, 2025 - June 30, 2025.

112/25 MOVED by Deputy Mayor Johnsen, "THAT Council for the Village of Loughheed accepts the accounts payable and


CEO

CAO

the Bank Reconciliation report for June 1, 2025, to June 30, 2025, as information."

CARRIED

RFD 25-07-060 Financial Reports June 01, 2025 - June 30, 2025.

113/25 MOVED by Mayor Sieben, "THAT Council accepts the June 2025 financial reports as information."

CARRIED

RFD 25-07-061 ROLL # 1000 Tax Forfeiture.

114/25 MOVED by Councillor Cole, "THAT the council for the Village of Lougheed agrees to cancel the 2025 property taxes on ROLL 1000, municipal portion only, and request the administration to collect the remainder of the 2025 levy as per the 2025 Taxation notice presented."

CARRIED

4.0 COUNCIL REPORTS:

4.1 Mayor Sieben

F.R.E.S.S. (Flagstaff Regional Emergency Services Society)
June 25, 2025. NEXT: September 24, 2025.
F.F.C.S. (Flagstaff Family & Community Services)
June 11, 2025. NEXT: September 10, 2025.
Lougheed Agricultural Society
July 21, 2025. Last meeting until the 2025 Fair.

4.2 Deputy Mayor Johnsen

F.R.H.G. (Flagstaff Regional Housing Group.)
June 24, 2025. No Quorum. June 27, 2025 ZOOM.
Lougheed & District Public Library.

4.3 Councillor Cole

Village of Lougheed - Regular Council Meeting Minutes - July 17, 2025.

Page 3 of 6


CEO

CAO

F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)
June 23, 2025. BBQ July 28, 2025. NEXT: August 25, 2025.
B.R.A.E.D. (Battle River Alliance Economic Development)
June 19, 2025. ZOOM NEXT:

115/25 MOVED by Deputy Mayor Johnsen, to accept all of
the Councillor's reports as information.

CARRIED

5.0 CORRESPONDENCE:

5.1 R.C.M.P - Killam/Forestburg RCMP. Sergeant Andy Wetzstein.

5.2 Flagstaff Regional Emergency Services Society F.S. Dec. 31 2024

5.3 Flagstaff County - Peace Officer Report 2nd Quarter.

5.4 Flagstaff Regional Housing Group 2026-2028 Business Plan.

5.5 Flagstaff Regional Housing Group 2024 Annual Report.

5.6 2025 Ford F-150 Truck tenders - Report to council.

116/25 MOVED by Deputy Mayor Johnsen, to accept all of
The correspondence as information.

CARRIED

6.00 CLOSED SESSION: LEGAL, STAFF & ADMINISTRATION.

6.10 Protection of Privacy Act - R.S.A. 2000 Chapter F-25. F.O.I.P.

Village of Loughheed - Regular Council Meeting Minutes - July 17, 2025.

Page 4 of 6

 CEO
 CAO

Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)

Disclosure of personal information and personal privacy.

117/25 MOVED by Mayor Sieben "THAT the Council for the Village of Loughheed moves into a closed session at 7:32 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)

CARRIED

118/25 MOVED by Mayor Sieben "THAT the Council for the Village of Loughheed moves out of a closed session at 7:58 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)."

CARRIED

7.0 ADJOURNMENT:

 CEO
CAO

Mayor Sieben adjourned the Regular Council Meeting @ 7:59 p.m.



Shawn Sieben, Mayor.



Richard A Lavoie, C.A.O.