



Village of Loughheed Regular Council Meeting Minutes JUNE 19, 2025.

The Regular Council Meeting was held in the Village of Loughheed Council Chambers at 6:00 p.m. on Wednesday, June 19, 2025.

ATTENDANCE: Mayor Sieben, Deputy Mayor Johnsen, & Councillor Cole

ABSENT: None.

OTHERS PRESENT: C.A.O. Richard Lavoie. Paul Looser, Johnny Begood.

1.1 CALL TO ORDER:

Mayor Sieben called the meeting to order at 6:00 p.m.

1.2 ADOPTION OF AGENDA:

090/25 MOVED by Deputy Mayor Johnsen, to adopt the June 19, 2025, agenda as amended.

CARRIED

1.4 ADOPTION OF MINUTES:

091/25 MOVED by Councillor Cole to accept the regular Council meeting minutes of May 15, 2025, as amended.

CARRIED

2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS: **NONE.**

Village of Loughheed - Regular Council Meeting Minutes - June 19, 2025.

Page 1 of 8


CEO

CAO

2.1 DELEGATION:

ROLL # 10100 TREE ROOT DAMAGE CONCERNS. 6:05 p.m.

ROLL # 1000 TAX FORFEITURE REQUEST. 6:15 p.m.

2.2 BYLAWS & PUBLIC HEARINGS:

2.3 PUBLIC QUESTION PERIOD:

2.4 COUNCIL QUESTION PERIOD:

The roads need attention before the Fair/parade.

ROLL # 15000. Broken Tree & messy yard.

A chain link fence is needed at the Sports Park.

2.5 ADMINISTRATION REPORTS:

- Water Treatment Plant. - Treated Water Usage Report.
- W.T.P. Operator's Report.
- Public Works Foreman Report.
- C.A.O. Report.

092/25 MOVED by Mayor Sieben, "THAT Council accepts all the administration's reports as information.

CARRIED

3.0 REQUEST FOR DECISION:

RFD 25-06-047 Accounts Payable May 01, 2025 - May 31, 2025.

093/25 MOVED by Deputy Mayor Johnsen, "THAT Council accepts the cheque listing for the council, for \$93,932.27 as information."

CARRIED

RFD 25-06-048 Financial Reports May 01, 2025 - May 31, 2025.

094/25 MOVED by Councillor Cole, "THAT Council accepts the May 2025 financial reports as information."

CARRIED

RFD 25-06-049 2025 Tax Forfeiture \$997.20 ROLL 800.

095/25 MOVED by Mayor Sieben, "THAT the council for the Village of Loughheed agrees to cancel the property taxes on ROLL 800 and request the administration to merge this lot into ROLL 700."

CARRIED

RFD 25-06-050 2025 Tax Forfeiture \$991.36 ROLL 22800.

096/25 MOVED by Deputy Mayor Johnsen, "THAT the council for the Village of Loughheed agrees to cancel the property taxes on ROLL 22800 and request the administration to merge this lot into ROLL 22900."

CARRIED

RFD 25-06-051 2025 Tax Forfeiture \$997.77 ROLL 21100.

097/25 MOVED by Councillor Cole, "THAT the council for the Village of Loughheed agrees to cancel the property taxes on ROLL 21100 and request the administration to merge this lot into ROLL 21300."

CARRIED

RFD 25-06-052 2025 Tax Forfeiture \$1,067.43 ROLL 2400.

098/25 MOVED by Mayor Sieben, "THAT the council for the Village of Loughheed agrees to cancel the property taxes on ROLL 2400 as denoted in the offer to purchase in 2024."

CARRIED

RFD 25-06-053 F.R.S.D.A.B. & A.R.B. Members and the Clerk.
099/25 MOVED by Deputy Mayor Johnsen, "THAT the council for the Village of Loughheed accepts the re-appointment of Debra Moffatt and Amy Jackson to the Intermunicipal Assessment Review Boards for a three (3) year term expiring May 2028."

CARRIED

RFD 25-06-054 F.R.S.D.A.B. & A.R.B. Members and the Clerk.
100/25 MOVED by Mayor Sieben, "THAT the council for the Village of Loughheed accepts the re-appointment of Leslie Cholowski and Debra Moffatt to Flagstaff Regional Subdivision and Development Appeal Board for a three (3) year term expiring May 2028."

CARRIED

RFD 25-06-056 ROLL 5400 Development Permit 2025-0010.
101/25 MOVED by Mayor Sieben, "THAT the council for the Village of Loughheed approves the Development Permit 2025-0010 to construct a garage on ROLL 5400 with a development fee of \$200.00, and instruct the administration to advertise it as per the bylaw."

CARRIED

RFD 25-06-057 Municipal Elections - October 20, 2025.
Appointment of Returning Officer.

102/25 MOVED by Councillor Cole, "THAT the council for the Village of Loughheed appoints Richard A. Lavoie as the Returning Officer for the Municipal Elections to be held on Monday, October 20, 2025."

CARRIED

RFD 25-06-058 Municipal Elections - October 20, 2025.

Appointment of Substitute Returning Officer.

103/25 MOVED by Deputy Mayor Johnson, "THAT the council for the Village of Loughheed appoints Jeanette Ruud as the Substitute Returning Officer for the Municipal Elections to be held on Monday, October 20, 2025."

CARRIED

4.0 COUNCIL REPORTS:

4.1 Mayor Sieben

F.R.E.S.S. (Flagstaff Regional Emergency Services Society)
June 25, 2025. NEXT:

F.F.C.S. (Flagstaff Family & Community Services)
June 11, 2025. NEXT:

Loughheed Agricultural Society
June 16, 2025. NEXT: July 21, 2025.

4.2 Deputy Mayor Johnsen

F.R.H.G. (Flagstaff Regional Housing Group.)
June 24, 2025. NEXT:

Loughheed & District Public Library.
NEXT: T.B.D.

4.3 Councillor Cole

F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)
May 26, 2025. NEXT: June 23, 2025.

B.R.A.E.D. (Battle River Alliance Economic Development)
June 19, 2025. ZOOM NEXT:

104/25 MOVED by Deputy Mayor Johnsen, to accept all of the Councillor's report as information.

CARRIED

Village of Loughheed - Regular Council Meeting Minutes - June 19, 2025.

Page 5 of 8

 CEO
 CAO

5.0 CORRESPONDENCE:

5.1 R.C.M.P - Killam/Forestburg RCMP. Sergeant Andy Wetzstein.

5.2 Alberta Emergency Management Agency - May 2025.

5.3 PACE Canada - Resignation & Project Updates - Rhonda Barron.

5.4 Lougheed Agricultural Society - Recreational Grant.

5.5 Alberta Municipal Affairs, Local Government Fiscal Framework.

5.6 2024 Annual Audit - Dec. 31, 2024 - Parkland Library Board.

5.7 Parkland Regional Library System - F.S. statement Dec 31, 2024

5.8 Battle River Watershed Alliance - May 12, 2025.

5.9 Municipal Policing Costs and the Police Funding Model.

5.10 P.R.L.S. - 2024 Return on Investment - Village of Lougheed.

5.11 P.R.L.S. - Board Meeting Minutes May 15, 2025.

5.12 P.R.L.S. - Board Talk Bulletin.

105/25 MOVED by Councillor Cole, to accept all of the
correspondence as information.

CARRIED

Village of Lougheed - Regular Council Meeting Minutes - June 19, 2025.

Page 6 of 8


CEO

CAO

6.00 CLOSED SESSION: LEGAL, STAFF & ADMINISTRATION.

6.10 Protection of Privacy Act - R.S.A. 2000 Chapter F-25. F.O.I.P.

Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)


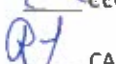
Disclosure of personal information and personal privacy.

106/25 MOVED by Mayor Sieben "THAT the Council for the Village of Loughheed moves into a closed session at 8:01 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)."

CARRIED

107/25 MOVED by Mayor Sieben "THAT the Council for the Village of Loughheed moves out of a closed session at 8:22 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1), Section 17 (2), Section 25 (1), and Section 27 (1)."

CARRIED

 CEO
 CAO

RFD 25-06-055 ROLL 10100 4920 - 51 Street, Tree Removal.

108/25 MOVED by Mayor Sieben, "THAT the council for the Village of Loughheed agrees to pay for 60% of the costs to remove the one (1) cottonwood tree on the boulevard in front of 4920-51 street, subject to the ratepayer signing off on no current or future claims against the Village of Loughheed regarding this matter."

CARRIED

7.0 ADJOURNMENT:

Mayor Sieben adjourned the Regular Council Meeting @ 8:25 p.m.



Shawn Sieben, Mayor.

Richard A Lavoie, C.A.O.