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Village of Lougheed

Regular Council Meeting Minutes

APRIL 17, 2025.

The Regular Council Meeting was held in the Village of Lougheed Council Chambers at 6:00 p.m. on Wednesday, April 17, 2025.

ATTENDANCE: Mayor Sieben, Deputy Mayor Johnsen, & Councillor Cole

ABSENT: None.

OTHERS PRESENT: C.A.O. Richard Lavoie. Ratepayer, John Coggan.

1.1 CALL TO ORDER:

Mayor Sieben called the meeting to order at 5:58 p.m.

1.2 ADOPTION OF AGENDA:

040/25 MOVED by Mayor Sieben, to adopt the April 17, 2025, agenda as presented.

CARRIED

1.4 ADOPTION OF MINUTES:

041/25 MOVED by Deputy Mayor Johnsen to accept the regular council meeting minutes of March 20, 2025, as presented.

CARRIED

2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS:

None.

2.1 DELEGATION: Paul Dyck, W.T.P. Supervisor.

6:20 p.m.

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2.2 BYLAWS & PUBLIC HEARINGS:

2.3 PUBLIC QUESTION PERIOD:

Roll 3000. Request for Property Tax Relief.

2.4 COUNCIL QUESTION PERIOD:

Lougheed Playground & Sports Park - Update.

2.5 ADMINISTRATION REPORTS:

- Water Treatment Plant. - Treated Water Usage Report.
- Public Works Foreman Report.
- C.A.O. Report.

042/25 MOVED by Councillor Cole, that the council accepts all the administration's reports as information.

CARRIED

3.0 REQUEST FOR DECISION:

RFD 25-04-026 Accounts Payable - Mar 01, 2025 - Mar 31, 2025.

043/25 MOVED by Mayor Sieben, "THAT Council accepts the cheque listing for the council, for \$ 58,999.80 as information."

CARRIED

RFD 25-04-027 Financial Reports - Mar 01, 2025 - Mar 31, 2025.

044/25 MOVED by Deputy Mayor Johnson, "THAT Council accepts the March 2025 financial reports as information."

CARRIED

RFD 25-04-028 2025 Village of Lougheed Operating & Capital Budget. FINAL - Tax Rate Bylaw.

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045/25 MOVED by Deputy Mayor Johnson, “THAT Council for The Village of Loughheed approves the 2025 Operating & Capital Budget for the Village of Loughheed as presented, and instruct C.A.O. Richard Lavoie is to complete the 2025 Tax Rate Bylaw & 2025 Tax Penalty Bylaw for the next regular council meeting.”

CARRIED

RFD 25-04-029 Town Hall Meeting - Thursday, April 24, 2025.

046/25 MOVED by Mayor Sieben, “THAT Council for the Village of Loughheed authorizes the C.A.O. to book the Loughheed Senior Centre for the Town Hall meeting on April 24, 2025. Auditor Brian King will present the December 31, 2024, audited financial statements followed by a short open house agenda.”

CARRIED

RFD 25-04-030 Movie in the Park - Loughheed Ag Society.

047/25 MOVED by Mayor Sieben, “THAT Council for the Village of Loughheed supports the Loughheed Ag Society bid to host the 16th Annual End of Summer Celebration, August 19, 2025.”

CARRIED

RFD 25-04-031 Loughheed Community Builders - May 31, 2025.

048/25 MOVED by Councillor Cole, “THAT Council for the Village of Loughheed grant permission to the Loughheed Community Builders to block off Main Street on Saturday, May 31, 2025, from 9:00 a.m. to 5:00 p.m. to host a street vendor’s market.”

CARRIED

RFD 25-04-032 Wainwright Assessment Group Ltd - Contract 049/25 MOVED by Mayor Sieben, “THAT Council for the Village of Lougheed renews the contract with Wainwright Assessment Group Ltd for 3 years, being April 1, 2025, to March 31, 2028, as per the rate schedule herein provided.”

CARRIED

RFD 25-04-033 Intermunicipal Collaboration Framework.

050/25 MOVED by Deputy Mayor Johnson, “THAT Council for the Village of Lougheed agrees to extend the Intermunicipal Collaboration Framework Agreement with Flagstaff County until the spring of 2027, being the next review date.”

CARRIED

RFD 25-04-034 Roll 22700 - Offer to Purchase - \$7,000.00.

051/25 MOVED by Councillor Cole, “THAT Council for the Village of Lougheed accepts the offer to purchase, Roll 22700 for \$7,000.00, as per the Real Estate offer to purchase presented by Garret Cook, EXP Realty, Calgary, dated March 31, 2025, revised April 5, 2025, **using clause 9. A.** The C.A.O. & C.E.O. is authorized to execute this contract on behalf of the Village of Lougheed. Nickerson Roberts LLP, Wainwright will be assigned to close.”

CARRIED

RFD 25-04-035 Roll 22700 - Offer to Purchase - \$6,000.00.

052/25 MOVED by Mayor Sieben, “THAT Council for the Village of Lougheed declines the offer to purchase, Roll 22700 for \$6,000.00, as per the Real Estate offer to purchase presented by Loni Bergum, CIR Realty, dated April 4, 2025.”

CARRIED

RFD 25-04-036 Roll 22700 - Offer to Purchase - \$5,750.00.

053/25 MOVED by Deputy Mayor Johnson, “THAT Council for the Village of Loughheed declines the offer to purchase, Roll 22700 for \$5,750.00, as per the Real Estate offer to purchase presented by Loni Bergum, CIR Realty, dated April 8, 2025.”

CARRIED

RFD 25-04-037 Roll 19800 - Offer to Purchase - \$4,000.00.

054/25 MOVED by Councillor Cole, “THAT Council for the Village of Loughheed declines the offer to purchase, Roll 19800 for \$4,000.00, as per the Real Estate offer to purchase presented by Loni Bergum, CIR Realty, dated April 5, 2025.”

CARRIED

RFD 25-04-038 Roll 19800 - Offer to Purchase - \$5,500.00.

056/25 MOVED by Mayor Sieben, “THAT Council for the Village of Loughheed accepts the offer to purchase Roll 19800 for \$5,500.00, as per the Real Estate offer to purchase presented by Loni Bergum, CIR Realty, dated April 8, 2025. The C.A.O. & C.E.O. is authorized to execute this contract on behalf of the Village of Loughheed. Nickerson Roberts LLP, Wainwright will be assigned to close.”

CARRIED

RFD 25-04-039 2025 General Election - Council Training - Brownlee L.L.P. - Joint Venture with other Municipalities.

057/25 MOVED by Mayor Sieben, “THAT Council for the Village of Loughheed has reviewed the Brownlee L.L.P. proposal and agrees to partake in the new Council orientation to be held on October 28, 2025, Town of Killam.”

CARRIED

4.0 COUNCIL REPORTS:

4.1 Mayor Sieben

F.R.E.S.S. (Flagstaff Regional Emergency Services Society)

February 26, 2025. **Postponed** NEXT: T.B.D.

F.F.C.S. (Flagstaff Family & Community Services)

April 9, 2025. NEXT: June 11, 2025.

Lougheed Agricultural Society

December 2, 2024. NEXT: T.B.D.

4.2 Deputy Mayor Johnsen

F.R.H.G. (Flagstaff Regional Housing Group.)

March 25, 2025. NEXT: T.B.D.

Lougheed & District Public Library.

April 11, 2025. NEXT: T.B.D.

4.3 Councillor Cole

F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)

March 24, 2025. NEXT: T.B.D.

B.R.A.E.D. (Battle River Alliance Economic Development)

April 11, 2025. NEXT: June 19, 2025.

058/25 MOVED by Councillor Cole, to accept all of the Councillors report as information.

CARRIED

5.0 CORRESPONDENCE:

5.1 R.C.M.P. Sgt. Andy Wetzstein - Several attachments.

5.2 Municipal Affairs - Ric McIver - Education Property Taxes.

5.3 Pace - Rhonda Barron - 2025 Crop - Ness - March 14, 2025.

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- 5.4 Mayors, Reeve & CAO meeting March 19, 2025 - Hardisty.**
- 5.5 2003 Dodge Truck - Repair estimates. - “For Information only”.**
- 5.6 Flagstaff Waste - Annual/Post Closure - Liability - Reserves.**
- 5.7 Municipal Affairs - Ministerial Order MAG: 004/25. Tax for D.I.**
- 5.8 Municipal Affairs - BILL 20. Local Authorities Election Act (LAEA)**
- 5.9 Information Bulletin 02/2025 Key Municipal Dates April - June.**
- 5.10 Provincial Priority Act Municipal Sector Fact Sheet.**
- 5.11 MAP Review - 2022 - Remove two more irregularities. Page 45.**
- 5.12 Flagstaff Regional Housing Group - December 31, 2024 - F.S.**
- 5.13 Public Safety Emer. Services - 2025 Policing Share \$10,666.00.**
- 5.14 Municipal Affairs - BILL 50. Amendments to Several Acts.**
- 5.15 Go East of Edmonton Bulletin - April 2025.**
- 5.16 Parkland Regional Library Society - Minutes - Feb. 27, 2025.**
- 5.17 Parkland Regional Library Society - Board Talk.**
- 5.18 Summary of Bill 50.**

059/25 MOVED by Councillor Cole, to accept all of the Correspondence as information.

CARRIED

6.00 CLOSED SESSION: Incident Investigation Report - April 7, 2025.

Staff & Contractor Restructure. - Summer Students.

6.10 Protection of Privacy Act - R.S.A. 2000 Chapter F-25. F.O.I.P.

Section 17 (1) Disclosure of personal information, personal privacy.

060/25 MOVED by Mayor Sieben “THAT the Council for the Village of Loughheed moves into a closed session at 8:55 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1) personal privacy.”

CARRIED

061/25 MOVED by Mayor Sieben “THAT Council for the Village of Loughheed moves out of a closed session at 9:38 p.m. under the following sections of the F.O.I.P. Act, Section 17 (1), personal privacy.”

CARRIED

7.0 ADJOURNMENT:

Mayor Sieben adjourned the Regular Council Meeting @ 9:39 p.m.

Shawn Sieben, Mayor.

Richard A Lavoie, C.A.O.