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Village of Lougheed

Regular Council Meeting Minutes

December 19, 2024. **DRAFT**

A Regular Council Meeting was held in the Village of Lougheed Council Chambers at 6:00 p.m. on Thursday, December 19, 2024.

ATTENDANCE: Mayor Sieben, Deputy Mayor Johnsen, Councillor Cole.

OTHERS PRESENT: C.A.O. Richard Lavoie.

ABSENT: None.

1.1 CALL TO ORDER:

Mayor Sieben called the meeting to order at 6:00 p.m.

1.2 ADOPTION OF AGENDA:

190/24 MOVED by Councillor Cole to adopt the December 19, 2024, agenda as amended.

CARRIED

1.3 ADOPTION OF MINUTES:

191/24 MOVED by Mayor Sieben to accept the regular council meeting minutes of November 21, 2024, as presented.

CARRIED

2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS:

None.

2.1 DELEGATION: Select Engineering Consultants Ltd.

6:02 p.m.

2.2 BYLAWS & PUBLIC HEARINGS:

2.3 PUBLIC QUESTION PERIOD:

2.4 COUNCIL QUESTION PERIOD:

2.5 ADMINISTRATION REPORTS:

Water Treatment Plant Report.

Public Works Foreman Report.

C.A.O. Report.

192/24 MOVED by Deputy Mayor Johnsen, “THAT the council accepts all the administration reports as information.”

CARRIED

3.0 REQUEST FOR DECISION:

RFD 24-12-085 Accounts Payable November 1 - November 30, 2024.

193/24 MOVED by Mayor Sieben, “THAT Council accepts the cheque listing for the council totals \$73,415.70 as information.”

CARRIED

RFD 24-12-086 Financial Reports November 1 - November 30, 2024.

194/24 MOVED by Councillor Cole, “THAT Council accepts the November 2024, financial reports as information.”

CARRIED

RFD-24-12-087 2025 Village of Lougheed Operating Budget.

195/24 MOVED by Mayor Sieben, “THAT Council for the Village of Lougheed accepts the 2025 Interim Operating Budget based on the 2024 approved Operating Budget as depicted in the Revenue and Expense report provided herein.”

CARRIED

RFD-24-12-088 2025 Village of Lougheed Capital Budget.

196/24 MOVED by Deputy Mayor Johnsen, “THAT Council for the Village of Lougheed accepts the 2025 Interim Capital Budget based on the 2024 approved Capital Budget as depicted in the Revenue and Expense report provided herein.”

CARRIED

RFD-24-12-089 A.T.B. Revolving Line of Credit \$110,000.00.

197/24 MOVED by Deputy Mayor Johnsen, “THAT the Council for the Village of Lougheed authorizes the C.E.O. Shawn Sieben and the C.A.O. Richard Lavoie to execute Form 7115 (Rev.11/19) Alberta Treasury Branch Municipal Borrowing Bylaw for a maximum of \$110,000.00 for the year, 2025.”

CARRIED

RFD-24-12-090 Village of Lougheed Library Board List.

198/24 MOVED by Mayor Sieben, “THAT the Council for the Village of Lougheed appoints the following individuals to the Village of Lougheed Library Board for the following specific terms as follows: Jean Frost, term expiry date, January 20, 2026, Lana Teers, term expiry date, January 20, 2026, Joanne Rarick,

term expiry date, January 20, 2028.”

CARRIED

RFD-24-12-091 Village of Lougheed Library Board Auditor 2024.

199/24 MOVED by Councillor Cole, “THAT the Council for the Village of Lougheed appoints Brenda Grove as the auditor to complete the financial statements for the Village of Lougheed Library Board for the period ending December 31, 2024.”

CARRIED

RFD-24-12-092 Village of Lougheed Auditor 2024.

200/24 MOVED by Deputy Mayor Johnsen, “THAT the Council for the Village of Lougheed appoint Brian King Professional Corporation as the Village auditor for December 31, 2024.”

CARRIED

4.0 COUNCIL REPORTS:

4.1 Mayor Sieben

**F.R.E.S.S. (Flagstaff Regional Emergency Services Society.)
November 27, 2024. NEXT: January 29, 2025.**

**F.F.C.S. (Flagstaff Family & Community Services.)
December 11, 2024. NEXT: February 12, 2025.**

**Lougheed Agricultural Society
December 2, 2024. NEXT: T.B.D.**

4.2 Deputy Mayor Johnsen

**F.R.H.G. (Flagstaff Regional Housing Group.)
December 3, 2024. NEXT: T.B.D.**

**Lougheed & District Public Library.
November 27, 2024 NEXT: T.B.D.**

4.3 Councillor Cole

**F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)
November 25, 2024. NEXT: January 27, 2025.**

**B.R.A.E.D. (Battle River Alliance Economic Development)
November 28, 2024. Postponed NEXT: T.B.D.**

201/24 MOVED by Councillor Cole, to accept all of the
Councillors report as information.

CARRIED

5.0 CORRESPONDENCE:

5.1 R.C.M.P. Killam - Sgt. Andy Wetzstein.

5.2 Development Permit 2024-0006 - Pace Canada LLP.

5.3 P.R.L.S. Board Meeting Minutes - November 14, 2024.

5.4 Town of Hardisty - F.R.E.S.S. 2025 Operating Capital Budget.

5.5 Village of Forestburg - F.R.E.S.S. 2025 Operating Capital Budget

5.6 Interagency Minutes - November 5, 2024.

5.7 F.R.S.D.A.B. & I.A.R.B. - Board member List - Tasks.

5.8 Claimpro Wawanesa - File # 47210-169293 CNH - ROLL - 30900.

5.9 Claimpro Wawanesa - File # 47210-169293 CNH - ROLL - 20500.

5.10 Village of Lougheed - F.R.E.S.S. 2025 Operating Capital Budget.

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5.11 Village of Lougheed - F.F.C.S. 2025 Operating Capital Budget.

5.12 Village of Lougheed - F.R.S.W.M.A. 2025 Operating Budget.

5.13 Development Permit 2024-0006 - Flagstaff County sign-off.

5.14 ER2 - Bryan Porter - Medical Leave - Update.

5.15 POLICY 2015-001 - Snow Removal and Ice Control 03/19/2015.

5.16 Pace Canada LLP - Email update - December 5, 2024.

202/24 MOVED by Deputy Mayor Johnsen, to accept all

correspondence as information.

CARRIED

6.0 CLOSED SESSION:

6.1 Protection of Privacy Act - R.S.A. 2000 Chapter F - 25. F.O.I.P. Section 17 (2) (A) Disclosure harmful to personal privacy.

203/24 MOVED by Mayor Sieben, “THAT Council for the Village of Lougheed move into a closed session at 7:48 p.m., under the following sections of the F.O.I.P. Act, Section 17 (2)(A) Personal privacy.”

CARRIED

204/24 MOVED by Mayor Sieben, “THAT Council for the Village of Lougheed move into a closed session at 8:09 p.m., under the following sections of the F.O.I.P. Act, Section 17 (2)(A) Personal privacy.”

CARRIED

205/24 MOVED by Deputy Mayor Johnsen, “THAT Council for The Village of Loughheed revised the C.A.O. contract as discussed.”

CARRIED

7.0 ADJOURNMENT:

Mayor Sieben adjourned the Regular Council Meeting @ 8:11 p.m.

Shawn Sieben, Mayor.

Richard A Lavoie, C.A.O.