



# Village of Lougheed

## Regular Council Meeting Minutes

### November 21, 2024.

A Regular Council Meeting was held in the Village of Lougheed Council Chambers at 6:00 p.m. on Thursday, November 17, 2024.

**ATTENDANCE:** Mayor Sieben, Deputy Mayor Johnsen, Councillor Cole.

**OTHERS PRESENT:** C.A.O. Richard Lavoie.

**ABSENT:** None.

**1.1 CALL TO ORDER:**

Mayor Sieben called the meeting to order at 5:58 p.m.

**1.2 ADOPTION OF AGENDA:**

**172/24 MOVED** by Deputy Mayor Johnsen to adopt the November 21, 2024, agenda as presented.

**CARRIED**

**1.3 ADOPTION OF MINUTES:**

**173/24 MOVED** by Mayor Sieben to accept the organizational meeting minutes of October 17, 2024, as presented.

**CARRIED**

**174/24 MOVED** by Deputy Mayor Johnsen to accept the regular council meeting minutes of October 17, 2024, as presented.

**CARRIED**

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Village of Lougheed - Regular Council Meeting Minutes - November 21, 2024.

Page 1 of 7

  
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**2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS:** None.

**2.1 DELEGATION:** Sgt. Andy Wetzstein Killam R.C.M.P. 6:05 p.m.

**2.2 BYLAWS & PUBLIC HEARINGS:** None.

**2.3 PUBLIC QUESTION PERIOD:**

**2.4 COUNCIL QUESTION PERIOD:**

**2.5 ADMINISTRATION REPORTS:**

Water Treatment Plant Report.

Public Works Foreman Report.

C.A.O. Report.

**175/24 MOVED** by Councillor Cole THAT the council accepts all the administration reports as information.

**CARRIED**

**3.0 REQUEST FOR DECISION:**

**RFD 24-11-077 Accounts Payable October 1 - October 30, 2024.**

**176/24 MOVED** by Mayor Sieben, "THAT Council accepts the cheque listing for the council totals \$ 77,703.05 as information.

**CARRIED**

**RFD 24-11-077 Financial Reports October 1 - October 30, 2024.**

**177/24 MOVED** by Deputy Mayor John Johnsen, "THAT Council accepts the October 2024, financial reports as information."

**CARRIED**



**RFD-24-11-079 Blue Imps Play Strong - Equipment/Installation.**

**178/24 MOVED** by Deputy Mayor Johnsen, "THAT Council for The Village of Lougheed authorizes the C.A.O. to engage Blue Imp Play Strong to proceed with the equipment order for the Lougheed Playground & Sports Park for \$142,272.50 dated November 4, 2024, as presented. A 50% deposit is required."

**CARRIED**

**RFD-24-11-080 2025 Flagstaff Waste Budget & Allocations.**

**179/24 MOVED** by Mayor Sieben, "THAT Council for the Village of Lougheed accepts the 2025 Flagstaff Waste annual budget & requisition as per resolution 804/2024 based on the board of directors meeting on October 28, 2024."

**CARRIED**

**RFD-24-11-081 2025 Flagstaff Regional Emergency Services Society.**

**180/24 MOVED** by Deputy Mayor Johnsen, "THAT the Council for the Village of Lougheed to accept the 2025 Flagstaff Regional Emergency Services Society **requisition** as per the board of director meeting on October 30, 2024."

**CARRIED**

**RFD-24-11-082 2025 Flagstaff Family and Community Support Services.**

**181/24 MOVED** by Mayor Sieben, "THAT the Council for the Village of Lougheed accepts the 2025 Flagstaff Family and Community Support Services annual budget & requisition as per

  
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resolution passed at the board of directors meeting held on October 15, 2024.”

**CARRIED**

**RFD-24-11-083 2024 Christmas Light-Up Residential Contest.**

**182/24 MOVED** by Councillor Cole “THAT the Council for the Village of Lougheed instructs the administration to organize the 4<sup>th</sup> annual Christmas light-up contest with a budget of \$300.00.”

**CARRIED**

**RFD-24-11-084 2024 Christmas Office Hours of Operation.**

**183/24 MOVED** by Deputy Mayor Johnsen, “THAT the Council for the Village of Lougheed to approve the following holiday season office hours. OPEN December 23, 2024, CLOSED December 24, 2024, CLOSED December 25, 2024, CLOSED December 26, 2024, CLOSED December 27, 2024, OPEN December 30, 2024, OPEN December 31, 2024, OPEN January 2, 2025.”

**CARRIED**

**4.0 COUNCIL REPORTS:**

**4.1 Mayor Sieben**

**F.R.E.S.S. (Flagstaff Regional Emergency Services Society.)  
October 30, 2024. NEXT: November 27, 2024.**

**F.F.C.S. (Flagstaff Family & Community Services.)  
October 09, 2024. NEXT: December 11, 2024.**

**Lougheed Agricultural Society  
October 21, 2024. NEXT: December 2, 2024.**



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resolution passed at the board of directors meeting held on October 15, 2024.”

**CARRIED**

**RFD-24-11-083 2024 Christmas Light-Up Residential Contest.**

**182/24 MOVED** by Councillor Cole “THAT the Council for the Village of Lougheed instructs the administration to organize the 4<sup>th</sup> annual Christmas light-up contest with a budget of \$300.00.”

**CARRIED**

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**CARRIED**

**4.0 COUNCIL REPORTS:**

**4.1 Mayor Sieben**

- F.R.E.S.S. (Flagstaff Regional Emergency Services Society.)**  
**October 30, 2024. NEXT: November 27, 2024.**
- F.F.C.S. (Flagstaff Family & Community Services.)**  
**October 09, 2024. NEXT: December 11, 2024.**
- Lougheed Agricultural Society**  
**October 21, 2024. NEXT: December 2, 2024.**



**4.2 Deputy Mayor Johnsen**

**F.R.H.G. (Flagstaff Regional Housing Group.)**

**October 01, 2024.**

**NEXT: December 3, 2024.**

**Lougheed & District Public Library.**

**November 18, 2024**

**NEXT:**

**4.3 Councillor Cole**

**F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)**

**October 28, 2024.**

**NEXT: November 25, 2024.**

**B.R.A.E.D. (Battle River Alliance Economic Development)**

**October 10, 2024.**

**NEXT: November 28, 2024.**

**184/24 MOVED** by Deputy Mayor Johnsen to accept all of the Councillors report as information.

**CARRIED**

**5.0 CORRESPONDENCE:**

**5.1 R.C.M.P. Killam - Sgt. Andy Wetzstein November 08, 2024.**

**5.2 2024 Christmas Sharing Program Application - F.F.C.S.**

**5.3 Town of Killam - Flagstaff F.F.C.S. 2025 Budget Approval.**

**5.4 Bill 34 - Access to Information Act.**

**5.5 Flagstaff County - Peace Officer - July 1 to September 30, 2024.**

**5.6 Flagstaff Informed Response Sharing Team Fundraiser Feb 1-25**

**5.7 Town of Killam - Council Committee List - 2024-2025.**

- 5.8 Village of Heisler - Council Committee List - 2024 - 2025.**
- 5.9 Town of Sedgewick - Council Committee List - 2024-2025.**
- 5.10 Flagstaff County - Flagstaff F.F.C.S. 2025 Budget - Approval.**
- 5.11 Peter Lougheed Solar Farm - A.U.C. Approval Nov. 15, 2024.**
- 5.12 Staff - Leave of Absence - Bryan Porter.**

**185/24 MOVED** by Mayor Sieben to accept all correspondence as information.

**CARRIED**

**6.0 CLOSED SESSION:**

- 6.1 Protection of Privacy Act - R.S.A. 2000 Chapter F - 25. F.O.I.P. Section 17 (2) (A) Disclosure harmful to personal privacy.**

**186/24 MOVED** by Mayor Sieben THAT Council for the Village of Lougheed move into a closed session at 8:23 p.m., under the following sections of the F.O.I.P. Act, Section 17 (2) (A) Personal privacy.

**CARRIED**

**187/24 MOVED** by Mayor Sieben THAT Council for the Village of Lougheed move out of closed session at 8:42 p.m., under the following sections of the F.O.I.P. Act, Section 17 (2) (A) Personal privacy.

**CARRIED**



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**188/24 MOVED** by Councillor Cole THAT Council for the Village of Loughheed has verbally presented the 2024 C.A.O. performance evaluation and the current C.A.O. contract is under review for 2025.

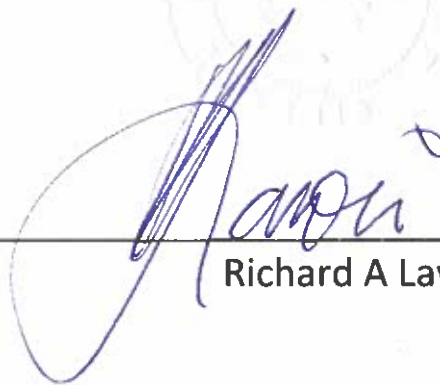
**7.0 ADJOURNMENT:**

Mayor Sieben adjourned the Regular Council Meeting @ 8:44 p.m.



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Shawn Sieben, Mayor.



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Richard A Lavoie, C.A.O.