



Village of Loughheed

Regular Council Meeting Minutes

March 20, 2024.

A Regular Council Meeting was held in the Village of Loughheed Council Chambers at 6:00 p.m. on Thursday, March 20, 2024.

ATTENDANCE: Mayor Sieben, Deputy Mayor Johnsen, Councillor Cole.

OTHERS PRESENT: C.A.O. Richard Lavoie.

ABSENT: None.

1.1 CALL TO ORDER:

Mayor Sieben called the meeting to order at 5:59 p.m.

1.2 ADOPTION OF AGENDA:

029/24 MOVED by Mayor Sieben to adopt the March 20, 2024, agenda as amended.

CARRIED


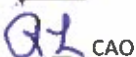
1.3 ADOPTION OF MINUTES:

030/24 MOVED by Deputy Mayor Johnsen to accept the Regular Council Meeting Minutes of February 15, 2024, as presented.

CARRIED

Village of Loughheed – Regular Council Meeting Minutes – March 20, 2024.

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CEO

CAO

031/24 MOVED by Mayor Sieben to accept the Special Council Meeting Minutes of March 14, 2024, as presented.

CARRIED

2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS:

2.1 DELEGATION: Debra Smith - Parkland Regional Library **6:05 p.m.**

2.2 BYLAWS & PUBLIC HEARINGS:

BYLAW 814-24 - Code of Conduct for Members of Council.

032/24 MOVED by Mayor Sieben THAT Bylaw 814-24, being the Code of Conduct for Members of Council Bylaw, be given a second reading.

CARRIED

033/24 MOVED by Deputy Mayor Johnsen THAT Bylaw 814-24, being the Code of Conduct for Members of Council Bylaw, be given a third reading.

CARRIED

034/24 MOVED by Councillor Cole THAT Bylaw 814-24, being the Code of Conduct for Members of Council Bylaw will be presented for final reading.

CARRIED UNANIMOUSLY

BYLAW 815-24 - Procedural.

035/24 MOVED by Mayor Sieben THAT Bylaw 815-24, being the Procedural Bylaw, be given a second reading.

CARRIED


CEO


CAO

036/24 **MOVED** by Deputy Mayor Johnsen THAT Bylaw 815-24, being the Procedural Bylaw, be given a third reading.

CARRIED

037/24 **MOVED** by Councillor Cole THAT Bylaw 815-24, being the Procedural Bylaw, be presented for final reading.

CARRIED UNANIMOUSLY

2.3 **PUBLIC QUESTION PERIOD:**

2.4 **COUNCIL QUESTION PERIOD:**

2.5 **ADMINISTRATION REPORTS:**

Water Treatment Plant Report.

Public Works Foreman Report.

C.A.O. Report.

C.A.O. Task Management List (11).

038/24 **MOVED** by Councillor Cole THAT the council accepts all the administration reports as information

CARRIED

3.0 REQUEST FOR DECISION:

RFD 24-03-011 Financial Reports February 1-February 29, 2024.

039/24 **MOVED** by Deputy Mayor Johnsen THAT Council accepts the February 2024 financial reports as information.

CARRIED

RFD 24-03-012 Accounts Payable February 1-February 29, 2024.

040/24 **MOVED** by Councillor Cole THAT Council accept the report "Cheque Listing for Council." totaling \$58,392.03. as information.

CARRIED

RFD-24-03-013 Appointment of Auditor for the Lougheed & District Public Library for December 31, 2023.

041/24 **MOVED** by Mayor Sieben THAT Council for the Village of Lougheed, appoint Carol Arntzen as the Auditor, to complete the F.S. for the Lougheed & District Public Library.

CARRIED

RFD-24-03-014 Fortis Alberta Water Tower Acct # 20893731.

042/24 **MOVED** by Mayor Sieben THAT Council for the Village of Lougheed instructs the administration to terminate the electrical supply to the Water Tower building being account # 20893731 Fortis Alberta via EPCOR.

TABLED

RFD-24-03-015 2024 Lougheed & District Library - Requisition.

043/24 **MOVED** by Councillor Cole THAT Council for the Village of Lougheed approve an increase to the Lougheed & District Public Library requisition for 2024 from \$2,000.00 to \$4,000.00

CARRIED

RFD-24-03-016 Lougheed & District Library - Board Members.

044/24 **MOVED** by Councillor Cole THAT Council for the Village of Lougheed approve the appointment of Sylvia Burden and Tyrion Rosiechuk to the Lougheed & District Public Library for a three-year term expiring March 18, 2027.

CARRIED

RFD-24-03-017 M.P.S. Subdivision 43443 Range Road 113.

RFD-24-03-019 Town Hall Meeting date - Audited statements

045/24 **MOVED** by Mayor Sieben THAT Council for the Village of Lougheed has reviewed the Subdivision plan MPS 24-R-799, Municipal address 43443 Range Road 113. Based on the review, the council has NO objection/concerns regarding the proposed Subdivision.

CARRIED

RFD-24-03-018 Minister of Transportation and Economic Corridors - Travis MJ Agreement Memorandum of Agreement - Village of Lougheed.

046/24 **MOVED** by Mayor Sieben THAT Council for the Village of Lougheed authorize the C.A.O & C.E.O. to execute the Memorandum of Agreement between the Minister of Transportation and Economic Corridors and the Village of Lougheed, known as the Travis MJ Agreement for the period of April 1, 2024 to March 31, 2027.

CARRIED 2-1.

Deputy Mayor Johnsen voted against the motion.

RFD-24-03-019 **Town Hall Meeting date - Audited statements**

047/24 **MOVED** by Mayor Sieben THAT Council for the Village of Lougheed authorize the C.A.O. Richard Lavoie to book the Lougheed Community Hall for either April 30, 2024 or May 16, 2024 for our town hall meeting to release the audited financial statements

TABLED

4.0 **COUNCIL REPORTS:**

4.1 **Mayor Sieben**

**F.R.E.S.S. (Flagstaff Regional Emergency Services Society.)
February 24, 2024. NEXT: April 24, 2024**

**F.F.C.S. (Flagstaff Family & Community Services.)
February 14, 2024. NEXT: April 10, 2024**

4.2 **Deputy Mayor Johnsen**

F.R.H.G. (Flagstaff Regional Housing Group)


CEO

CAO

February 6, 2024 ZOOM. NEXT: March 26, 2024

Lougheed & District Public Library

March 18, 2024.

NEXT: T.B.D.

Parkland Regional Library System - Debbie Smith.

May 23, 2024.

4.3 Councillor Cole

F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)

February 26, 2024.

NEXT: April 22, 2024.

B.R.A.E.D. (Battle River Alliance Economic Development)

March 21, 2024.

NEXT: T.B.D.

R.C.A.C. (R.C.M.P. Citizen Advisory Committee)

T.B.D.

048/24 MOVED by Deputy Mayor Johnsen to accept all of the Councillors reports as information.

CARRIED

5.1 Parkland Regional Library System - Appointment - Debra Smith.

5.2 Minister McIver \$722 Million L.G.F.F Capital grants.

5.3 Brian King Professional Corporation June 14, 2024 Management

5.4 R.C.M.P. Jeremy Houle CPL March 1, 2024 Email February 2024.

5.5 Municipal Affairs - Ric McIver - ICF Intermunicipal Collaborative

- 5.6 Memorandum of Understanding Water Treatment Plant - Amisk**
- 5.7 Police file Number 230239089P - Theft of Fuel - March 8, 2023.**
- 5.8 Pace Canada LP - February 28, 2024 - AUC Policy Guidelines.**
- 5.9 Alberta Emergency Management Agency - Hazard Season.**
- 5.10 F.R.E.S.S. Derek Homme - February 20, 2024.**
- 5.11 Municipal Affairs - Ric McIver - 2024 Minister's Awards.**
- 5.12 P.A.C.E. Rhonda Barron - Peter Lougheed Solar Farm. - A.U.C.**
- 5.13 2024 A.M.S.C Insurance Services Policy Inv. #44788 \$33,576.00**

049/24 MOVED by **Deputy Mayor Johnsen** to accept all the relative correspondence presented as Information.

CARRIED

6.0 CLOSED SESSION: None.

7.0 ADJOURNMENT:

Mayor Sieben adjourned the Regular Council Meeting at 8:47 p.m.

Shawn Sieben, Mayor.

Richard A Lavoie, C.A.O.