



Village of Loughheed

Regular Council Meeting Minutes

February 15, 2024.

A Regular Council Meeting was held in the Village of Loughheed Council Chambers at 6:00 p.m. on Thursday, February 15, 2024.

ATTENDANCE: Mayor Sieben, Deputy Mayor Johnsen, Councillor Cole.

OTHERS PRESENT: C.A.O. Richard Lavoie.

ABSENT: None.

1.1 CALL TO ORDER:

Mayor Sieben called the meeting to order at 6:00 p.m.

1.2 ADOPTION OF AGENDA:

012/24 MOVED by Mayor Sieben to adopt the February 15, 2024, agenda as amended.

CARRIED

1.3 ADOPTION OF MINUTES:

013/24 MOVED by Deputy Mayor Johnsen to accept the Regular Council Meeting Minutes of January 18, 2024, as presented.

CARRIED

Village of Loughheed – Regular Council Meeting Minutes – February 15, 2024.

Page 1 of 6


CEO
CAO

2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS:

2.1 DELEGATION

None.

2.2 PUBLIC QUESTION PERIOD:

ROLL 3000. John Coggan.

2.3 COUNCIL QUESTION PERIOD

Fishing email concerns. Bank Account \$6,156.97 Walking Trail.

2.4 ADMINISTRATION REPORTS

Water Treatment Plant Report.

Public Works Foreman Report.

C.A.O. Report

C.A.O. Task Management List (11) reviewed on the Smart Board.

014/24 MOVED by Councillor Cole THAT the council
accepts all the administration reports as information

CARRIED

3.0 REQUEST FOR DECISION:

RFD 24-02-003 Financial Reports. January 1 - January 31, 2024.

015/24 MOVED by Deputy Mayor Johnsen THAT Council
accepts the January 2024 Financial Reports as
information.

CARRIED

RFD 24-02-004 Accounts Payable. January 1 - January 31, 2024.

016/24 MOVED by Deputy Mayor Johnsen THAT Council accept the report "Cheque Listing for Council." totaling \$52,835.22. as information.

CARRIED

RFD-24-02-005 Village of Lougheed Code of Conduct for Members of Council Bylaw.

017/24 MOVED by Mayor Sieben THAT Bylaw 814-24, being the Code of Conduct for Members of Council Bylaw, be given first reading.

CARRIED

RFD-24-02-006 Village of Lougheed Procedural Bylaw.

018/24 MOVED by Mayor Sieben THAT Bylaw 815-24, being the Procedural Bylaw, be given first reading.

CARRIED

RFD-24-02-007 Discharge of Tax Recovery Notification ROLL 11300

019/24 MOVED by Mayor Sieben THAT Council for the Village of Lougheed approves the Mayor & C.A.O. to execute the Tax Discharge of Tax Recovery Notification on ROLL 11300.

CARRIED

RFD-24-02-008 Municipal Library Board Alternate Member of Council

020/24 **MOVED** by Deputy Mayor Johnsen THAT Council for the Village of Lougheed rescinds the appointment of Councillor Cole as the alternate board member for the Lougheed & District Library Board, as per RFD, 23-10-063, Resolution 125/23, passed on October 23, 2023, at the organizational meeting.

CARRIED

RFD 24-02-009 **Memorandum of Understanding Supervisory Operator - Support - Water Treatment Plant Village of Amisk.**

021/24 **MOVED** by Deputy Mayor Johnsen THAT Council for the Village of Lougheed to approve the Mayor and C.A.O. to execute a Memorandum of Understanding between the Village of Amisk and the Village of Lougheed will provide Supervising Operator Support for the Water Treatment Plant of the Village of Lougheed, effective March 18, 2024, for a 1-year term expiring March 18, 2025.

CARRIED

RFD 24-02-010 **Appointment of the Village of Lougheed Auditor**

022/24 **MOVED** by Mayor Sieben THAT Council for the Village of Lougheed appoints Brian King Professional Corporation as the Village of Lougheed Auditor for The 2023 & 2024 financial reporting period.

CARRIED

4.0 COUNCIL REPORTS:

**4.1 Mayor Sieben
F.R.E.S.S. (Flagstaff Regional Emergency Services Society.)
January 24, 2024.**

**F.F.C.S. (Flagstaff Family & Community Services.)
February 14, 2024.**

Lougheed Agricultural Society. - February 28, 2024.

**4.2 Deputy Mayor Johnsen
F.R.H.G. (Flagstaff Regional Housing Group.)
February 6, 2024 ZOOM.**

**Lougheed Public Library.
February 26, 2024**

**Parkland Regional Library System.
Next: T.B.D.**

4.3 Councillor Cole

**F.R.S.W.M.A. (Flagstaff Regional Services Waste Management Association)
February 26, 2024.**

**B.R.A.E.D. (Battle River Alliance Economic Development)
March 21, 2024.**

**R.C.A.C. (R.C.M.P. Citizen Advisory Committee)
T.B.D.**

**023/24 MOVED by Councillor Cole to accept all of the
Councillor's reports as information.**

CARRIED

Village of Lougheed – Regular Council Meeting Minutes – February 15, 2024.

Page 5 of 6



CEO
CAO

5.0 CORRESPONDENCE:

- 5.1 Brian King Professional Corporation - Audit December 31, 2023.
- 5.2 Brian King Professional Corporation - Financial Reporting.
- 5.3 Flagstaff Waste - Closure Liability vs. Reserve Review - Board.
- 5.4 Local Government Fiscal Framework Program - L.G.F.F. Formula.
- 5.5 Appraisal Report – Suncorp - Village Assets - Email Feb. 8, 2024.
- 5.6 C.A.O. Meeting December 7, 2023 - Meeting Minutes.
- 5.7 Village of Sedgewick - Motion to approve 2024 F.R.E.S.S. Budget
- 5.8 Town of Killam - Motion to approve - 2024 F.R.E.S.S. Budget
- 5.9 Village of Heisler - Motion to approve - 2024 F.R.E.S.S. Budget
- 5.10 15th Annual Summer Celebration Movie in the Park 08-20-24.
- 5.11 RCMP Killam Sgt. R.C. Thorne Provincial Policing Report 10/2023
- 5.12 Trauma-Informed Communities Training – March 14, 2024.
- 5.13 Village of Foresburg Guiding principal FRESS Master Agreement.
- 5.14 2024 Pre-Budget Submission - National Police Federation.
- 5.15 Interagency Minutes February 6, 2024.


026/24 **MOVED** by Mayor Sieben to accept all the relative correspondence presented as Information.

CARRIED

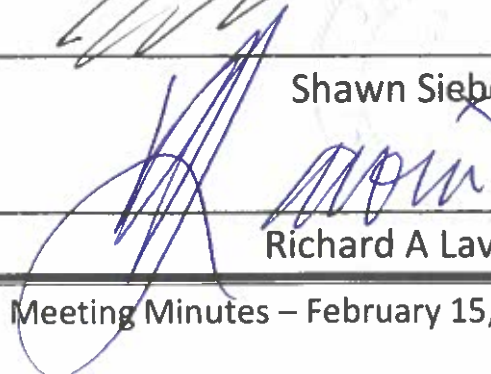
6.00 CLOSED SESSION: None.

7.00 ADJOURNMENT:

Mayor Sieben adjourned the Regular Council Meeting at 8:22 p.m.



Shawn Sieben, Mayor.



Richard A Lavoie, C.A.O.