



# Village of Lougheed Regular Council Meeting Minutes November 16, 2023.

A Regular Council Meeting was held in the Village of Lougheed Council Chambers at 6:00 p.m. on Thursday, November 16, 2023.

**ATTENDANCE:** Mayor Sieben, Deputy Mayor Johnsen, Councillor Cole.

**OTHERS PRESENT:** C.A.O. Richard Lavoie.

**ABSENT:** NONE.

**1.1 CALL TO ORDER:**

Mayor Sieben called the meeting to order at 5:58 p.m.

**1.2 ADOPTION OF AGENDA:**

**144/23 MOVED** by Mayor Sieben to adopt the November 19, 2023, agenda as presented.

**CARRIED**

**1.3 ADOPTION OF MINUTES:**

**145/23 MOVED** by Deputy Mayor Johnsen to accept the Organizational Council Meeting Minutes of October 19, 2023, as amended.

**CARRIED**

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Village of Lougheed-Regular Council Meeting Minutes - November 19, 2023.

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CEO  
  
CAO

**1.4 ADOPTION OF MINUTES:**

**146/23 MOVED** by Councillor Cole to accept the Regular Council Meeting Minutes of October 19, 2023, as presented.

**CARRIED**

**2.0 ITEMS FOR DISCUSSION & RELATED BUSINESS:**

**2.1 Delegation**

**Debra Smith - Parkland Regional Library Board.**

**RFD 23-10-070 - Resolution 137-23. Tabled Oct. 18, 2023.**

**Bruce Bovencamp - Lougheed Trout Pond.**

**2.2 Public Question Period NONE.**

**2.3 Council Question Period**

**ROLL 18900 - 3.09 ACRES - Haugen Farms - Update.**

**ROLL 18700 - 2.48 ACRES - Playground options for 2024.**

**ROLL 1000 - Restaurant - Update.**

**ROLL 19000 - ROLL 19800 - Kevin Beatty - Update.**

**2.4 Administration Reports**

**Public Works Foreman - No Report.**

**Water Treatment Plant - Water usage.**

**C.A.O. Task Management List (10.)**

**147/23 MOVED** by Councillor Cole THAT the council accepts all the administration reports as information.

**CARRIED**

**3.0 REQUEST FOR DECISION:**

**RFD-23-10-070 Parkland Regional Library Board.**

**137/23 MOVED** by Deputy Mayor Johnsen THAT Council for the Village of Loughheed to appoint Debra Smith to the Parkland Regional Library Board, Oct. 1, 2023- Oct 1, 2024.

**CARRIED**

**RFD 23-11-074 Financial October 1 - October 31, 2023.**

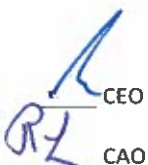
**148/23 MOVED** by Councillor Cole THAT Council accepts the financial reports for the period ending October 31, 2023, as information.

**CARRIED**

**RFD 23-11-075 Accounts Payable. Oct. 1 - Oct. 31, 2023.**

**149/23 MOVED** by Deputy Mayor Johnsen, THAT Council accept the report "Cheque Listing for Council." Totaling \$ 72,707.94. as information.

**CARRIED**

  
CEO  
CAO

**RFD-23-11-076 2023 Christmas Light Contest.**

**150/23 MOVED** by Mayor Sieben, THAT Council for the Village of Lougheed instructs the C.A.O. & administration to organize the 4<sup>th</sup> Annual Christmas Light-up Contest.

**CARRIED**

**RFD-23-11-077 2023 Christmas Office Hours of Operation.**

**151/23 MOVED** by Mayor Sieben, THAT Council for the Village of Lougheed approves the following holiday season office hours: Closed December 22, 2023. Closed December 27, 2023. Closed December 28, 2023. Open December 29, 2023. Opened January 2, 2024.

**CARRIED**

**RFD-23-11-078 PACE CANADA LP. 2079816 Alberta Ltd  
Alberta Surface Lease.**

**152/23 MOVED** by Deputy Mayor Johnsen, THAT Council for the Village of Lougheed instructs the C.A.O. Richard Lavoie to formally respond to PACE Canada that we accept the request to amend our surface land lease to include the SE 33-43-11 W4th. Documentation will be prepared by PACE Canada, solicitors and executed by the C.A.O. & C.E.O. SE 33-43-11 W4th will be added to the Alberta Surface Lease signed and executed on February 22, 2023.

**CARRIED**

**RFD-23-11-079 R.C.M.P. Citizen Advisory Committee.**

**153/23 MOVED** by Mayor Sieben THAT Council for the Village of Loughheed appoints Councillor Cole to sit on the R.C.M.P. Citizen Advisory board with alternate Mayor Sieben to October 2024 and instruct the C.A.O. to add this position to the next organizational meeting.

**CARRIED**

**RFD-23-11-080 DRAFT 2024 FLAGSTAFF WASTE BUDGET & ALLOCATIONS.**

**154/23 MOVED** by Councillor Cole THAT Council for the Village of Loughheed accept the 2024 Flagstaff Waste Annual budget & per resolution 741/2023, passed by the board of directors on October 23. 2023.

**CARRIED**

**RFD-23-11-081 FLAGSTAFF WASTE - EPR - COMMUNITY TEMPLATE REQUEST.**

**155/23 MOVED** by Mayor Sieben THAT Council for the Village of Loughheed authorizes the C.A.O. Richard Lavoie to complete and execute the EPR Community Template as requested.

**CARRIED**

**RFD-23-11-082 DRAFT 2024 FLAGSTAFF FAMILY COMMUNITY  
SUPPORT SERVICES BUDGET & ALLOCATIONS.**

**156/23 MOVED** by Deputy Mayor Johnsen THAT Council for the Village of Lougheed accepts the 2024 Flagstaff Family and Community Support Services Annual Budget & Requisition as per resolution passed by the board of directors on October 11, 2023.

**CARRIED**

**4.0 COUNCIL REPORTS:**

**4.1 Mayor Sieben**

**F.R.E.S.S. (Flagstaff Regional Emergency Services Society)  
October 25, 2023. Next: December 20, 2023.**

**F.F.C.S. (Flagstaff Family & Community Services)  
October 11, 2023. Next:**

**4.2 Deputy Mayor Johnsen**

**F.R.H.G. (Flagstaff Regional Housing Group)  
October 3, 2023. Next: December 5, 2023.**

**Lougheed Public Library  
October 23, 2023. Next: November 20, 2023.  
Parkland Regional Library September 14, 2023 - Debra Smith.**

**4.3 Councillor Cole**

**FRSWMA (Flagstaff Regional Services Waste Management Assoc.)  
October 23, 2023. Next: November 27, 2023**

**B.R.A.E.D. (Battle River Alliance Economic Development)  
October 23, 2023. Next: November 29, 2023**

**157/23 MOVED** by Deputy Mayor Johnsen to accept all of the Councillor's reports as information.

**CARRIED**

**5.0 CORRESPONDENCE:**

**5.1 Flagstaff Council Meeting Agenda: October 25, 2023.**

**5.2 Municipal Indicators - Financial Reporting  
Interest in Municipal Office.**

**5.3 RH Services Inc. - Asbestos Test - ROLL 2400 2500.**

**5.4 PACE - Meeting in Loughheed - Wednesday - November 8, 2023.**

**5.5 ROLL 1700 - Offer to Purchase.**

**5.6 Interagency Minutes November 7, 2023.**

**5.7 Outdoor Skating Rink - Village Staff Requirements.**

**5.8 A.H.S. November & December 2023 ZOOM Workshops.**

**5.9** F.F.C.S. Senior Choices Nav-Care SCNC Volunteer Recruitment.

**5.10** Village of Lougheed - 2023-2024 - Committee Representatives.

**5.11** Village of Heisler - 2023-2024 - Committee Representatives.

**5.12** Village of Alliance - 2023-2024 - Committee Representatives.

**5.13** R.C.M.P. Community Policing Report - July 1 - September 30.

**5.14** ABMUNIS Claim LGHEE 1900111 - December 21, 2018 Slip & Fall on Public Sidewalk - \$2,500.00 Invoice payable. Deferred to February 2024.

**6.0** **CLOSED SESSION:**

NONE.

**7.0** **ADJOURNMENT:** Mayor Sieben adjourned the Regular Council Meeting at 8:32 p.m.

  
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Shawn Sieben, Mayor.

  
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Richard A Lavoie, C.A.O.