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Village of Loughheed Regular Council Meeting Minutes April 21, 2022

A Regular Council Meeting was held in the Village of Loughheed Council Chambers at 7:00 p.m. on Thursday, April 21, 2022.

IN ATTENDANCE: Mayor Sieben, Deputy Mayor Johnsen

OTHERS PRESENT: CAO Karen O'Connor

ABSENT:

1.1 CALL TO ORDER: Mayor Sieben called the meeting to order at 7:00 p.m.

1.2 ADOPTION OF AGENDA:

016/22 **MOVED** by Deputy Mayor Johnsen to adopt the April 21, 2022 Agenda, Regular Council Meeting with the additional RFD 22-04-025 Wainwright Assessment Group Ltd. Contract

CARRIED

1.3 ADOPTION OF MINUTES:

017/22 **MOVED** by Deputy Mayor Johnsen to accept the Minutes for the February 17, 2022 Regular Council Meeting Minutes, as presented.

CARRIED

2.1 PUBLIC HEARINGS: **NONE**

2.2 PRESENTATION: **Public works report**

018/22 **MOVED** by Mayor Sieben THAT the water reports presented be accepted for information.

CARRIED

2.3 PUBLIC QUESTION PERIOD:

2.4 REQUESTS FOR DECISION:

RFD 22-04-016

**By-Election Set Dates for Nomination & Election Days
Appointing Returning Officer, Substitute Returning Officer**

019/22 **MOVED** by Deputy Mayor Johnsen THAT Council appoint Chief Administrative Officer, Karen O'Connor as the Returning Officer and the Substitute Returning Officer, to be Jeanette Ruud, for the By-Election Council set the date for Nomination Day to be May 16, 2022 to fill the position of (1) Councillor and in the event more than one required number of persons are received for the position then the By-Election date will be June 13, 2022.

CARRIED

RFD 22-04-017

FRESS Revised Requisition and Budget

020/22

MOVED by Mayor Sieben THAT Council approved the revised Flagstaff Regional Emergency Services Society (FRESS) total 2022 municipal requisitions be increased to \$1,068,500, from 1,000,000, that revising our requisition to \$19,328.84 for 2022. Village of Lougheed accepts the Flagstaff Regional Emergency Services Society (FRESS) 3- year budget as presented.

CARRIED

RFD 22-04-018

Appoint New Representative

021/22

MOVED by Deputy Mayor Johnsen THAT Council appoints the following council members to the committees as noted:

Flagstaff Regional Housing Group -John Johnsen
Alternate- Shawn Sieben
Police / CAC – John Johnsen
Alternate – Shawn Sieben
Battle River Alliance for Economic Development – John Johnsen
Alternate – Shawn Sieben
Flagstaff Regional Emergency Service Society – Shawn Sieben
Alternate – John Johnsen
Disaster Emergency Service Committee – All Councillor & Jarret Hayes

CARRIED

RFD 22-04-019

Hosting an Open House for Residents & Business Owners

022/22

MOVED by Deputy Mayor Johnsen THAT Council host an Open House for Village of Lougheed residents and businesses twice a Year, early spring and later fall. March and October or November. Time will be 6:30 pm at the Lougheed Lion Den. The set date will be announced 2 weeks prior to date.

CARRIED

RFD 22-04-020

Maintenance Sewer Lines Policy Procedure

023/22

MOVED by Deputy Mayor Johnsen THAT Council tables the maintenance sewer lines policy procedure until council holds a meeting with Battle River Alliance for direction.

CARRIED

RFD 22-04-021

Lougheed Development Permit

024/22

MOVED by Mayor Sieben THAT Council approves the revised Lougheed Development Application with the insert:

“Application Signature

By submitting this application, hereby allow right of entry onto the property for inspection purposes. The information given on this form is complete and is, to the best of my knowledge, a true statement of the facts relating to this application for development approval. “

CARRIED

RFD 22-04-022

Accounts Payables for February 2022

025/22

MOVED by Deputy Mayor Johnsen THAT February 2022, accounts payables for the sum of \$44,222.36 be accepted as information.

CARRIED

RFD 22-04-023

Financial Report February, 2022

026/22

MOVED by Deputy Mayor Johnsen THAT Council accepts the February, 2022 Financial Budget update as information.

CARRIED

RFD 22-04-024

CAO Annual Evaluation

027/22

MOVED by Mayor Sieben THAT, Karen O'Connor, CAO has a successful evaluation and will receive an 3.5 % increase in present salary, \$69,142.64, up to \$71,562.63 annual.

CARRIED

RFD 22-04-025

Wainwright Assessment Group Ltd Proposal for Assessment Services 2022-2025

028/22

MOVED by Mayor Sieben THAT Council approves the Proposal for Assessment Service, with the 3-year cost being 2023-\$636/month, 2024-\$655/month & 2025 \$675/month.

CARRIED

3. REPORTS:

Mayor Sieben:

- FRESS -Feb 28, 2022
- FRSWMA- March 28, 2022
-

Deputy Mayor Johnsen:

- Lougheed Library Minutes Feb.

Councillor:

- FRESS- Ltr from Forestburg
- FRESS Agenda March 10, 2022
- FRESS- Ltr from Lawyer March 2

CAO O'Connor:

- Safety Codes Council -2021 Annual internal Review

029/22

MOVED by Deputy Mayor Johnsen THAT Council accepts all reports as information.

CARRIED

4. CORRESPONDENCE:

- AB M.A. Budget 2022
- Flagstaff County Agenda Package – Feb 23, Mar. 23, Apr. 13
- Camrose Family Resource Centre (FRC) Mar/Apr 2022
- Interagency March 1, 2022
- CP Policing Communications
- FAQ -2022 AB Wind Power Projects
- BRAED- 20th Anniversary June
- JAG Security Jan. Feb. 2022
- Parent for Fun in Flagstaff Society -Feb 15
- Peace Officer Quarterly

030/22 **MOVED** by Mayor Sieben THAT Council accepts all correspondence as information.

CARRIED

5. CLOSED SESSION: NONE

6. ADJOURNMENT:

031/22 **MOVED** by Mayor Sieben to adjourn the meeting at 9:35 P.M.

CARRIED

Shawn Sieben, Mayor

Karen O'Connor, CAO