



Village of Loughheed
Regular Council Meeting Minutes
March 18, 2021

A Regular Council Meeting was held in the Village of Loughheed Council Chambers at 7:00 p.m. on Thursday, March 18, 2021.

IN ATTENDANCE: Mayor Smith, Deputy Mayor Armer, Councillor Martin

OTHERS PRESENT: CAO Karen O'Connor

ABSENT:

1.1 CALL TO ORDER: Mayor Smith called the meeting to order at 7:00 p.m.

1.2 ADOPTION OF AGENDA:

031/21 **MOVED** by Deputy Mayor Armer to adopt the March 18, 2021 Agenda, Regular Council Meeting with the additional RFD 21-03-023 Painting Administration Building Brick RFD 21-03-024 Gas Card for Fire Department RFD 21-03-025 Approval New Library Members

CARRIED

1.3 ADOPTION OF MINUTES:

032/21 **MOVED** by Deputy Mayor Armer to accept the Minutes for the February 18, 2021 Regular Council Meeting Minutes, as presented.

CARRIED

2.1 PUBLIC HEARINGS: NONE

2.2 PRESENTATION: Public works report

033/21 **MOVED** by Councillor Martin THAT the water reports presented be accepted for information.

CARRIED

2.3 PUBLIC QUESTION PERIOD:

2.4 REQUESTS FOR DECISION:

RFD 21-03-016 **Appointing Returning Officer, Substitute Returning Officer for General Municipal Election -October 18, 2021**

034/21 **MOVED** by Deputy Mayor Armer THAT Council appoint Chief Administration Officer, Karen O'Connor as the Returning Officer and the Substitute Returning Officer, to be Jeanette Ruud, for the General Municipal to be held on October 18th, 2021 and WHEREAS Nomination Day, September 20th, 2021 the Village of Loughheed will have three (3) municipal seats available for the position Councillor opens for nomination.

CARRIED

RFD 21-03-017 **"MOST" Grant Funds Distribution to Organizations**

035/21 **MOVED** by Deputy Mayor Armer THAT Council approves the distribution of 25 % of the MOST Grant funds to be allocated equally among Loughheed organizations, Field House, Curling Club, Community Hall, Library, Legion and Loughheed Playschool.

CARRIED

- RFD 21-03-018 Advertising in Discovery Alberta’s East Country Magazine**
- 036/21 MOVED** by Councillor Martin THAT Council approves the renewal of a ¼ page ad in the Discover Albert’s East Country Magazine same as the previous year, cost being \$224.78 + tax.
- CARRIED**
- RFD 21-03-019 CAO Annual Evaluation**
- 037/21 MOVED** by Councillor Martin THAT, Karen O’Connor, CAO has a successful evaluation and will receive an 1 % increase in present salary, \$68,458.06, up to \$69,142.64 annual.
- CARRIED**
- RFD 21-03-020 52nd Street Summer Maintenance**
- MOVED** by Deputy Mayor Armer THAT Council approves Lougheed Hires Flagstaff County to apply one MG 30, dust suppressant on 52nd street starting at the railway tracks traveling north till Lougheed Seed Cleaning Plant.
- DEFEATED**
- RFD 21-03-021 Accounts Payables for February 2021**
- 038/21 MOVED** by Deputy Mayor Armer THAT February 2021, accounts payables for the sum of \$44,222.36 be accepted as information.
- CARRIED**
- RFD 21-03-022 Financial Report February, 2021**
- 039/21 MOVED** by Deputy Mayor Armer THAT Council accepts the February, 2021 Financial Budget update as information.
- CARRIED**

043/21 **MOVED** by Deputy Mayor Armer THAT Council accepts all reports as information.

CARRIED

4. CORRESPONDENCE:

- Letter to Honourable Kaycee Madu-March 1, 2021
- Interagency-March 2021
- AB M.A. letter regarding Municipalities Budget
- Flagstaff County Agenda Feb. 24, 2021 & March 10, 2021
- Heartbeat Newsletter-March 2021
- COVID-19 Municipality Update
- Ministerial Order
- Information Bulletin
- Application for ACP funding

044/21 **MOVED** by Councillor Martin THAT Council accepts all correspondence as information.

CARRIED

5. CLOSED SESSION: NONE

6. ADJOURNMENT:

045/21 **MOVED** by Mayor Smith to adjourn the meeting at 9:45 P.M.

CARRIED

Debra Smith, Mayor

Karen O'Connor, CAO