



BYLAW 819-24 VILLAGE OF LOUGHEED PROVINCE OF ALBERTA

A BYLAW OF THE VILLAGE OF LOUGHEED IN THE PROVINCE OF ALBERTA TO ESTABLISH INTERMUNICIPAL ASSESSMENT REVIEW BOARDS

WHEREAS, pursuant to section 455 of the *Municipal Government Act*, RSA 2000, c M-26 and amendments thereto, two or more councils may agree to jointly establish the assessment review boards to have jurisdiction in their municipalities;

WHEREAS, Flagstaff County, the Town of Hardisty, the Village of Lougheed, the Town of Sedgewick, the Town of Killam, the Village of Forestburg, the Village of Alliance, the Town of Daysland, the Village of Heisler, and the Village of Amisk, wish to establish assessment review boards to have jurisdiction in these municipalities;

WHEREAS, pursuant to section 454 of the *Municipal Government Act*, a council must establish a local assessment review board and a composite assessment review board;

WHEREAS, pursuant to sections 454.1 and 454.2 of the *Municipal Government Act*, a council must appoint at least three persons as members of the local assessment review board and at least two persons as members of the composite assessment review board;

WHEREAS, pursuant to sections 454.1(1)(b) and 454.2(1)(b) of the *Municipal Government Act*, a council must prescribe the term of office of each member appointed to the local assessment review board or the composite assessment review board;

WHEREAS, pursuant to section 455(2) of the *Municipal Government Act*, where an assessment review board is jointly established, the councils must jointly designate one of the board members as chair and must jointly prescribe the chair's term of office and the remuneration and expenses, if any, payable to the chair;

WHEREAS, pursuant to section 456(2) of the *Municipal Government Act*, where an assessment review board is jointly established, the councils must jointly appoint a designated officer to act as the clerk of the assessment review boards and prescribe the clerk's remuneration and duties;

WHEREAS, pursuant to section 481(1) of the *Municipal Government Act*, a council may set fees payable by persons wishing to make complaints;
NOW THEREFORE the Village of Lougheed, in the Province of Alberta, duly assembled hereby enacts:

Title

1. This Bylaw may be cited as the Intermunicipal Assessment Review Boards Bylaw.

Definitions

2. Except as otherwise provided herein, words in this Bylaw shall have the meaning prescribed in the *Municipal Government Act*. In this Bylaw:

- a) "Agreement" means the contract entered into between the Municipalities to coordinate the assessment review boards;
- b) "Clerk" or "Alternate Clerk" is the individual appointed to be the clerk of the Composite Assessment Review Board and the Local Assessment Review Board;
- c) "Council" means the Council of the Village of Lougheed;
- d) "Member" means a resident of a Member Municipality who is not a councilor or otherwise ineligible pursuant to the *Municipal Government Act* and regulations passed thereto, appointed to the Local Assessment Review Board or Composite Assessment Review Board;
- e) "Municipality" or "Municipalities" refers to those municipalities that agree to establish assessment review boards jointly and enact a bylaw in this format.

Assessment Review Boards

3. Council hereby establishes jointly and by agreement with the Municipalities a Local Assessment Review Board and a Composite Assessment Review Board to have jurisdiction in the Municipalities.

Membership

4. Pursuant to the terms of the Agreement, Council must appoint by resolution at least three individuals as Members of the Local Assessment Review Board and at least two individuals as Members of the Composite Assessment Review Board. Provided the Members have the training necessary, the same individuals may be appointed to the Local Assessment Review Board and the Composite Assessment Review Board.

5. All Members are appointed for a three-year term.

6. The resignation and removal of Members shall be under the Agreement.

Remuneration

7. Remuneration and traveling expenses for Members shall be under remuneration as specified in the Agreement.

Clerk



8. The clerk position is established to carry out the powers, duties, and functions of the Clerk for the Intermunicipal Assessment Review Boards under the *Municipal Government Act* and the Agreement.

9. The Clerk or Alternate Clerk shall be the individual jointly appointed by ALL member Municipalities. WHEREAS an Alternate Clerk's appointment shall be related to the duties assigned in the Agreement and to be administered under the duties and functions of the Clerk under the *Municipal Government Act*.

10. The duties and remuneration of the Clerk or Alternate Clerk shall be as directed by the *Municipal Government Act*, the *Matters Relating to Assessment Complaints Regulations*, as amended, and the Agreement signed by the Municipalities.

Chair

11. Council shall appoint a chair of the Local Assessment Review Board and a chair of the Composite Assessment Review Board under the Agreement and section 455(2)(a) of the *Municipal Government Act* for one year.

12. The chair's remuneration and traveling expenses shall be under the remuneration specified in the Agreement signed by the Municipalities.

Assessment Complaint Fees

13. As amended, the fees payable under section 481(1) of the *Municipal Government Act* shall be those established by the *Matters Relating to Assessment Complaints Regulation*.

Severability

14. If any clause in this Bylaw is invalid, it shall be severed from the remainder and shall not invalidate the whole Bylaw.

Repeal

15. Bylaw 785-19 and Bylaw 792-20 is hereby repealed.

Approval

This Bylaw becomes effective on the date it is signed and passed.

READ A FIRST TIME this 20th day of June 2024.

READ A SECOND TIME this 20th day of June 2024.

READ FOR A THIRD AND FINAL TIME this 20th day of June 2024.

SIGNED and PASSED this 20th day of June 2024.

MAYOR.

CHIEF ADMINISTRATIVE OFFICER.

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