



VILLAGE OF LOUGHEED

BYLAW NO. 808-22

LIBRARY BOARD BYLAW

A BYLAW OF THE VILLAGE OF LOUGHEED, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISHMENT OF THE LOUGHEED LIBRARY BOARD.

WHEREAS the Council of the Village of Lougheed deems it desirable to establish a Library Board as per Part 1, Section 3(1) of the *Libraries Act*;

AND WHEREAS on being established, the municipal library board is a corporation and shall be known as "The Village of Lougheed Library Board".

NOW THEREFORE the Council of the Village of Lougheed in the Province of Alberta, duly assembled, enacts as follows:

1. Citation

- 1.1. This bylaw may be cited as the "Library Board Bylaw".

2. Definitions

- 2.1. 'Act' means the Libraries Act, RSA 2000, c.L-11;
- 2.2. 'Board' means the Village of Lougheed Library Board;
- 2.3. 'Council' means the municipal council of the Village of Lougheed.

3. Establishment

- 3.1. The Village of Lougheed Library Board is hereby established as the municipal library board for the Village of Lougheed pursuant to the Act. The Board so established is a continuation of the Board deemed to be continued by the Act.

4. Membership

- 4.1. The Board will recommend the appointment of Board members to Council.
- 4.2. Members will be appointed through a resolution by Council.
- 4.3. At no time shall the Board consist of fewer than five members or more than ten members.
- 4.4. One member of Council shall be appointed to the Board annually at Council's organizational meeting and shall act as a liaison between the Board and Council.

- 4.5. All other members shall be appointed for a term of up to three years, to a maximum of three consecutive terms.
- 4.6. Notwithstanding subsection 5.5, a Member may be reappointed for more than three consecutive terms if Council passes a resolution with a two-thirds majority to reappoint that Member.
- 4.7. Vacancies on the Board caused by retirement or resignation of a Member of the Board may be filled by resolution of Council for the balance of that Member's term only and the Board may continue to operate and conduct business until vacancies are filled provided that quorum requirements are met.

5. Duties

- 5.1. In accordance with the Act, the Board, subject to any enactment that limits its authority, has full management and control of the Village of Loughheed Public Library and shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the Village of Loughheed and may cooperate with other boards and libraries in the provision of those services.
- 5.2. The Board may, by resolution, establish and amend from time to time such procedures required by law, including for meetings, the election of board officers, committee structure, the creation and retention of minutes of meetings, the establishment and amendment of Board bylaws and policies, and rules of order.
- 5.3. The Board shall, prior to December 1st in each year, prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library.
- 5.4. The budget shall be submitted to Council prior to December 31st each year and may be approved in whole or in part.
- 5.5. Unless authorized by Council, neither the Board nor any Member shall have the power to pledge the credit of the Village of Loughheed in any manner whatsoever, nor shall the Board or any Member thereof have the power to authorize any expenditure not appropriate or expend public monies of the municipality in any manner beyond those expenditures approved in the library budget.
- 5.6. The Board's financial accounts and processes will be audited annually by an independent external auditor as approved by Council.
- 5.7. Upon being approved by the Board, the results of the financial audit will be presented to Council for approval.

6. Severability

- 6.1. If any term of this Bylaw is found to be invalid, illegal, or unenforceable by a court or tribunal having the jurisdiction to do so, that term is to be considered to have been



severed from the rest of this bylaw, and the rest of the bylaw remains in force unaffected by that finding or by the severance of that term.

7. Enactment

7.1. This Bylaw shall take effect at the date of final passing thereof.

First Reading passed in open Council duly assembled in the Village of Lougheed, in the province of Alberta this ____ day of _____, 2022.

Second Reading passed in open Council duly assembled in the Village of Lougheed, in the province of Alberta this ____ day of _____, 2022.

Third Reading passed in open Council duly assembled in the Village of Lougheed, in the province of Alberta this ____ day of _____, 2022.

VILLAGE OF LOUGHEED



MAYOR



CHIEF ADMINISTRATIVE OFFICER