



## Utility Request Form

Please return by Fax: (780)386-2136, Email: villageoflougheed@xplornet.com, or Mail: PO Box 5, Lougheed, AB, T0B 2V0

- Utility Services
  - Utility Connect
  - Utility Disconnect
    - Property Sold
    - Snowbird
- Request for Utility Service Information

### Application for Service or Information

#### Application for Service

Account Holder Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First

Company Name (If applicable) \_\_\_\_\_

Billing Address: \_\_\_\_\_  
Street Address/Postal Box Number

\_\_\_\_\_ City Province Postal Code

#### Request for Service Information

If not owner, please supply verification (one of the following):

- Realtors: Copy of Listing Agreement
- Purchaser: Copy of Offer to Purchase
- Other: \_\_\_\_\_
- Power of Attorney
- Letter of Request from Lawyer

### Property Information

Property Address: \_\_\_\_\_  
Street Address

Home Phone: ( ) \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Bus Phone: ( ) \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Service Start Date: \_\_\_\_\_ Service End Date: \_\_\_\_\_

Services Required	
Water/ Sewer:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Garbage: Res. Commercial	<b>MANDATORY</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

Comments: \_\_\_\_\_

### Disclaimer and Signature

The personal and business information that you are providing the Village of Lougheed is being collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FIOP) Act. If you have any questions or concerns related to this information request, please contact the Village of Lougheed at (780) 386-3970.

I certify that my answers are true and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Office Use Only

Role Number:	Account Number:	Date:	
<input type="checkbox"/> New Customer (Check Central Name)		Reminders:	
<input type="checkbox"/> Yes – Go to Central Name & add information		<input type="checkbox"/> When setting up duplicate accts – was original set to Final? <span style="float: right;">Y</span>	
<input type="checkbox"/> No – Proceed to Utility System / Utility Master		<input type="checkbox"/> Did you override service dates? <span style="float: right;">N</span>	
<input type="checkbox"/> Utility System / Utility Master			
<input type="checkbox"/> Yes – Proceed to new Utility Account Opening			
<input type="checkbox"/> No – Proceed to Duplicate Utility Set-up			