



**Village of Lougheed  
Regular Council Meeting Minutes  
February 20, 2020**

---

A Regular Council Meeting was held in the Village of Lougheed Council Chambers at 7:00 p.m. on Thursday, February 20, 2020.

**IN ATTENDANCE:** Mayor Smith, Deputy Mayor Armer, Councillor Martin

**OTHERS PRESENT:** CAO Karen O'Connor, Brian Austrom - Vicinia Planning & Engagement Inc.

**ABSENT:**

**1.1 CALL TO ORDER:** Mayor Smith called the meeting to order at 7:00 p.m.

**1.2 ADOPTION OF AGENDA:**

**015/20** **MOVED** by Deputy Mayor Armer to adopt the February 20, 2020 Agenda, Regular Council Meeting as amended.

**CARRIED**

Brian Austrom From Vincia Planning & Engagement Inc explained the Intermunicipal Collaboration Framework between Flagstaff County & The Village of Lougheed

**1.3 ADOPTION OF MINUTES:**

**016/20**      **MOVED** by Deputy Mayor Armer to accept the Minutes for the January 16, 2020 Regular Council Meeting Minutes, as presented.

**CARRIED**

**2.1 PUBLIC HEARINGS:**

Village of Lougheed resident express his concerns with crime within the village, requested council to advertising in the monthly newsletter to seek out a Citizen on Patrol group.

**2.2 PRESENTATION:**

**Public works report**

**017/20**      **MOVED** by Councillor Martin THAT the reports presented by CAO to Village Council be accepted for information.

**CARRIED**

**2.3 PUBLIC QUESTION PERIOD:**

**2.4 REQUESTS FOR DECISION:**

**RFD 20-02-009**

**ICF Agreement with Flagstaff County**

**018/20**      **MOVED** by Deputy Mayor Armer THAT Council approves the Intermunicipal Collaboration Framework presented with amendments.

**CARRIED**

**RFD 20-02-010**

**Appointing members on SDAB & ARB**

**019/20**

**MOVED** by Deputy Mayor Armer THAT Council appoints Murray Hampshire and Peter Miller to the Intermunicipal Assessment & Review Board & Flagstaff Regional Subdivision Assessment Board for a three (3) year term expiring February 2023.

**CARRIED**

**020/20**

**MOVED** by Deputy Mayor Armer THAT Council appoints John Lundy to the Intermunicipal Assessment Review Board for a three (3) year term, expiring February 2023.

**CARRIED**

**021/20**

**MOVED** by Deputy Mayor Armer THAT Council approves the appointing of Diane Gordon as Chairperson of the Assessment Review Board for a 1 year term, commencing March 2020 to February 2021.

**CARRIED**

**RFD 20-02-011**

**Town of Killam renewal WTP Operator Agreement**

**022/20**

**MOVED** by Councillor Martin THAT Council agrees to enter into a one (1) year contract with the Town of Killam to operate the Village of Loughheed Water Treatment Plant & Lift Stations with the fee presented, \$30,000.00 per year.

**CARRIED**

RFD 20-02-012

**Council to choose 1 up to 3 options provide by New West Opportunity**

This motion was MOVED, December 12, 2019 council Meeting,

**RFD 19-12-094 Recommendation on changing the management of FIP**

- 209/19** **MOVED** by Deputy Mayor Armer THAT Council approve FIP moving to an informal structure that would encompass 4 yearly meetings with elected officials where they can talk to each other about issues they are facing and bring direction back to their own CAOs.
- CAOs will be responsible for reporting to the CAO Working Group and providing information for Council updates on the status of the projects that are regional or are operational in nature and organized by the CAO group.*
- Potential Projects could be:*
- ARB and SDAB
  - Regional Public Works group
  - Regional CAO group
  - Safety
  - Water Operators Consortium
  - Bylaw/Policy review
  - Engineering standards
  - Broadband

**CARRIED**

RFD 20-02-013

**Councillors hold a meeting with Bob Coutts to discuss FIP state.**

- 022/20** **MOVED** by Councillor Martin THAT Council directs the CAO to write a letter to Bob Coutts to thank him for his dedicated work with Flagstaff Regional Partnership.

**CARRIED**

**RFD 20-02-014**

**Cost recovery on new Policing & Flagstaff Regional  
Emergency Services fees.**

**023/20**

**MOVED** by Deputy Mayor Armer THAT the Village of Lougheed administration calculate with the three (3) year proposed requisitions for Policing and Flagstaff Regional Emergency Service and add this to the Village of Lougheed monthly utility billing. Starting with the March 2020 billing.

**CARRIED**

**RFD 20-02-015**

**Accounts Payables for January 2020**

**024/20**

**MOVED** by Councillor Martin THAT January 2020, accounts payables for the sum of \$ 54,456.63 be accepted as information.

**CARRIED**

**RFD 20-02-016**

**Financial Report January 1 - 31, 2020**

**025/20**

**MOVED** by Deputy Mayor Armer THAT Council accepts the January 2020 Financial Budget update as information.

**CARRIED**

**RFD 20-02-017**

**Village of Lougheed 2020 Budget**

**026/20**

**MOVED** by Councillor Martin THAT Council accepts the 2020 Interim Operating Budget based on the 2019 approved Operating Budget.

**CARRIED**

**RFD 20-02-018**

**High Speed Internet Suppliers**

**027/20**

**MOVED** by Councillor Martin THAT the Village of Loughheed welcomes the Town of Sedgewick with their new business adventure, high speed internet supplier to provide service to Loughheed residents.

**CARRIED**

**RFD 20-02-019**

**Battler River 4- H Club**

**028/20**

**MOVED** by Deputy Mayor Armer THAT Council supports the Battle River 4 - H Club by purchasing 30 multi coloured flower pots for the village 2020 summer.

**CARRIED**

**RFD 20-02-020**

**2020 Peace Officer Agreement**

**029/20**

**MOVED** by Councillor Martin THAT Council approves renewal of the Peace Officer Services Agreement with Flagstaff County commencing March 1, 2020 for three (3) years term expiring on February 28, 2023.

**CARRIED**

**3. REPORTS:**

**Mayor Smith:**

**Deputy Mayor Armer:**

- FRWMA 2020 Budget Approval-Jan 27/20
- FRSWMA- 2019 unfunded liability
- FRSWMA Regular Meeting, Jan 27/20 & package
- Town of Killam-letter to FIP, withdrawal Amalgamation Process
- Village of Heisler letter to FIP Amalgamation-Jan. 27/20

**Councillor Martin:**

**CAO O'Connor:**

**030/20** **MOVED** by Councillor Martin THAT Council accepts all reports as information.

**CARRIED**

**4. CORRESPONDENCE:**

- AB Health Services-Jan. 15/20
- AB Health Services-Yellowhead East Advisory
- Flagstaff RCW Meeting –Jan 13/20
- Interagency –Feb 4/20
- Fortis AB 2020 Distribution Rates-Feb. 12/20
- Assessment Year Modifier
- Town Daysland- letter to IARBA
- Village Heisler appointing Clerk letter
- ACFA- FAQs Budget 2019 –Nov.25/19
- Town of Killam-letter to SDAB appointing clerk
- Letter from minister Kaycee Madu, Jan. 2/20
- Town Hardisty –Appointing SDAB Clerk

**031/20** **MOVED** by Deputy Mayor Armer THAT Council accepts all correspondence as information.

**CARRIED**

**5. CLOSED SESSION:**

**6. ADJOURNMENT:**

**032/20**    **MOVED** by Mayor Smith to adjourn the meeting  
at 10:20 P.M.

**CARRIED**

\_\_\_\_\_  
Debra Smith, Mayor

\_\_\_\_\_  
Karen O'Connor, CAO