



**Village of Loughheed
Regular Council Meeting Minutes
September 20, 2018**

A Regular Council Meeting was held in the Village of Loughheed Council Chambers at 7:00 p.m. on Thursday, September 20, 2018.

IN ATTENDANCE: Mayor Smith, Deputy Mayor Martin, Councillor Armer

OTHERS PRESENT: Karen O'Connor-CAO , Brian Austrom entered the meeting at
8:30 pm

ABSENT:

1.1 CALL TO ORDER: Mayor Smith called the meeting to order at 7:07 p.m.

1.2 ADOPTION OF AGENDA:

143/18 **MOVED** by Councillor Armer to adopt the September 20, 2018 Agenda, Regular Council Meeting with the addition of Brian Austrom

CARRIED



1.3 ADOPTION OF MINUTES:

144/18 **MOVED** by Deputy Mayor Martin to accept the Minutes for the August 16, 2018, Regular Council Meeting Minutes as corrected.

CARRIED

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 CEO
 CAO

2.1 PUBLIC HEARINGS: **NONE**

2.2 PRESENTATION: **Public Works Foreman presented his monthly report**

145/18 **MOVED** by Councillor Armer THAT the report presented by Public works to Village Council be accepted for information.

CARRIED

2.3 PUBLIC QUESTION PERIOD:

2.4 REQUESTS FOR DECISION:

RFD 18-09-063 **Review Council Code of Conduct**

146/18 **MOVED** by Deputy Mayor Martin THAT Council reviews and signs the Council Code of Conduct Policy Bylaw 744-15.

CARRIED

RFD 18-09-064 **Bylaw 775-18, Fire Services Bylaw**

147/18 **MOVED** by Deputy Mayor Martin THAT Bylaw 775-18 being Fire Services Bylaw, be given first reading.

CARRIED

148/18 **MOVED** by Councillor Armer THAT Bylaw 775-18 be given second reading.

CARRIED

149/18 **MOVED** by Councillor Armer THAT Council proceed to third and final reading of Fire Services Bylaw 775-18.

CARRIED UNANIMOUSLY

150/18 **MOVED** by Deputy Mayor Martin THAT Bylaw 775-18 given third reading.

CARRIED

RFD 18-09-065

2019 Fortis Alberta Franchise

151/18 **MOVED** by Councillor Armer THAT Council maintains Fortis Alberta Franchise Fee Rate in the Village of Loughheed at 15% for 2019.

CARRIED

RFD 18-09-066

Repairing Administration & Library Roof

152/18 **MOVED** by Councillor Armer THAT the Chief Administration Officer to cancel Border Roofing contractor and to seek out another estimate for a peek roof constructed in place of flat roof repairing.

CARRIED

RFD 18-09-067

Advertising the Village of Loughheed in the East Central Alberta Business Profile Magazine

153/18 **MOVED** by Deputy Mayor Martin THAT Council places a half page ad in the East Central Business Profile Magazine.

CARRIED

RFD 18-09-068

2019 Concrete Projects

154/18 **MOVED** by Councillor Armer THAT Chief Administrative Officer to get a second quote on the concrete projects, and for the Public works staff to get the measurements on sidewalks &/ or curbs that need to be repaired or constructed as well as measurements on removal of damaged sidewalks.

CARRIED

RFD 18-09-069

Accounts Payables August 2018

155/18 **MOVED** by Councillor Armer THAT August 2018, accounts Payables for the sum of \$190,244.99 be accepted for information

CARRIED

RFD 18-09-070

Financial Report & Bank Reconciliation ending August 31, 2018

156/18

MOVED by Councillor Armer THAT August 31, Financial Budget update be accepted for information.

CARRIED

Brian Austum joins the council meeting at 8:45 to report to council where he is at with the Village of Loughheed ICF and IDP Bylaws as well the upcoming open house scheduled for October 1, 2018, and Village of Loughheed.

REPORTS:

Mayor Smith:

- FRWMA Agenda – August 27, 2018

Deputy Mayor Martin: NONE

157/18

MOVED by Mayor Smith THAT Councillor Armer will be the Village representative for Flagstaff Intermunicipal Patnership committee and Deputy Mayor Martin will be the alternate. It is very important for the village to have a representative at the committee's meetings.

CARRIED

Councillor Armer:

- BRAED Regional Economic Update –June, 2018


CAO O'Connor:

- CAO's Monthly Activity
- CAO Meeting- August 27, 2018
- FIP Meeting August, 2018
- FIP Agenda Sept. 10, 2018

158/18

MOVED by Deputy Mayor Martin THAT council accepts all reports as information.

CARRIED

 CEO
 CAO

4. CORRESPONDENCE:

- AHS Suicide Awareness Brochure
- AB Police Act Working Group –AUMA
- Emergency – AEMA conference- Dec. 2018
- FFCS- Final Draft Symposium
- FFCS-Sept. Interagency
- Camrose Connector – Sept. 4, 2018

159/18 **MOVED** by Councillor Armer THAT council accepts all correspondence as information.

CARRIED

5. CLOSED SESSION: NONE

6. ADJOURNMENT:

160/18 **MOVED** by Mayor Smith to adjourn the meeting at 9:45 P.M.

CARRIED



Debra Smith, Mayor



Karen O'Connor, CAO