



**Village of Lougheed
Special Council Meeting Minutes
March 22, 2018**

A Special Council Meeting was held in the Village of Lougheed Council Chambers at 7:00 p.m. on Wednesday, March 22, 2018.

IN ATTENDANCE: Mayor Smith, Deputy Mayor Martin, Councillor Armer

OTHERS PRESENT: Karen O'Connor- CAO

ABSENT:

1.1 CALL TO ORDER: Mayor Smith called the meeting to order at 7:00 p.m.

1.2 ADOPTION OF AGENDA:

021/18 **MOVED** by Deputy Mayor Martin to adopt the March 22, 2018 Agenda, Special Council Meeting with the following addition.
2 Legal Closed Session

CARRIED

1.3 ADOPTION OF MINUTES:

022/18 **MOVED** by Mayor Smith to accept the Minutes for the February 14, 2017, Special Council Meeting as corrected.

CARRIED

2.1 PUBLIC HEARINGS: NONE

2.2 PRESENTATION: Public Works Foreman presented his monthly report.

023/18 **MOVED** by Mayor Smith THAT the report presented by public works to Village Council be accepted for information.

CARRIED

2.3 DELEGATIONS: Lougheed Ag Society- Council addressed Iris Williams regarding the Ag Society and the Village creating an agreement the recreation grounds. A request was made that the Lougheed Ag Society considers sharing the cost on the up keep of the recreation grounds with the village. Iris will take this back to the Ag Society committee for discussion.

024/18 **Declaration of Election**
Chief Returning Officer Karen O'Connor read the declaration of Election as follows: Pursuant to Municipal Election held in the Village of Lougheed on March 14, 2018, such election held Pursuant to the Local Authorities Election Act, Revised Statutes Of Alberta 2000, Chapter L-21, I hereby declare Susan Armer duly elected to the office of councillor for the Village of Lougheed. Denise Bratland, Commissioner of Oaths, administered the Oath of Office and the Code of Conduct for newly elected Councillor Susan Armer.

2.4 REQUESTS FOR DECISION:

RFD 18-03-014 **Appointment of Council Members for back up representatives to Committees.**

025/18 **MOVED** by Councillor Armer THAT the Village of Lougheed Appoints the following council members to the committees
Noted:

	Representative	Backup Representative
Flagstaff Regional Housing Group	- Councillor Armer	Deputy Martin
Flagstaff Regional Solid Waste Management Association	-Mayor Smith	Deputy Martin
Lougheed and District Library Board	- CAO to contact board regarding their meeting times.	
Flagstaff Family Community Services	-Deputy Martin	Councillor Armer
Parkland Regional Library	-Mayor Smith	Councillor Armer
Police/ CAC	- Deputy Martin	Councillor Armer
Flagstaff Intermunicipal Partnership Committee	-Deputy Martin	Mayor Smith
Battle River Alliance for Economic Developments	-CAO to contact board regarding meeting times	
Emergency Service Committee/ Flagstaff Regional Emergency Services	- Mayor Smith	Councillor Armer

CARRIED

RFD 18-03-015 Utility Bylaw # 756-16

026/18 MOVED by Mayor Smith THAT Council reviews the bylaw and reports back in the future council meeting.

CARRIED

RFD 18-03-016 Council to Complete the Urban Systems Risk Factor Evaluation Chart.

027/18 MOVED by Mayor Smith THAT Council completes the Risk Factor Evaluation Chart and submit the chart to Urban Systems.

CARRIED

RFD 18-03-017 Community in Bloom 2018 Registration

028/18 MOVED by Councillor Armer THAT the Village of Lougheed passes On membership with Community in Blooms for 2018, and

 CEO
 CAO

participating in 2019.

CARRIED

RFD 18-03-018 Financial Report Ending February 28, 2018

029/18 MOVED by Deputy Mayor Martin THAT February 28, 2018
Financial Budget update be accepted for information.

CARRIED

RFD 18-03-019 Account Payables for February 2018

030/18 MOVED by Deputy Mayor Martin THAT February 2018,
accounts payables for the sum of \$ 56,412.80 be accepted
for information.

CARRIED

RFD 18-03-020 Renewal of Ad in AB East Central Magazine

031/18 MOVED by Councillor Armer THAT directs the CAO to edit the
old ad and renew the Village of Lougheed ad with AB East
Central Magazine.

CARRIED

RFD 18-03-021 Policy HR08- General Holidays

032/18 MOVED by Councillor Armer THAT Council accepts the revised
Policy HR08 – General Holidays that complies with
Government of Canada new 2018 regulations.

CARRIED

REPORTS:

Mayor Smith:

- Emergency Services Meeting – Feb. 22, 2018
- John Lamb AEA issue Alerts

- FRSWMA – Feb. 26, 2018

Deputy Mayor Martin:

- FFCS – March Interagency
- FIP – March 5, 2018

Councillor:

- Lougheed & District Public Library – Jan 8, 2018
- BRAED- March 5, 2018

CAO O'Connor:

- Lucky Hwy 13 Tourism Initiative
- AB Environment & Parks Inspection – Feb 27, 2018
- MCSNet Current Balance - \$ -78.82
- Conference -Public Engagement- March 8, 2018
- CAO's Activity Report

033/18 **MOVED** by Councillor Armer THAT council accepts the Emergency Service Committee Draft copy of the business Plan to form a society. **CARRIED**

034/18 **MOVED** by Mayor Smith THAT Council to accept all reports as information. **CARRIED**

4. CORRESPONDENCE:

- Strathcona County letter
- Flagstaff County Agenda Feb, 2018

5. CLOSED SESSION:

035/18 **MOVED** by Mayor Smith THAT council moves into closed Session at 10:20 pm. Pursuant to Section 18 Subsection (1d) Meeting in absence of the public as per the Freedom of Information and Protection of Privacy Regulation (Alberta Regulation 186/2008). To discuss (1) Land, and (1) Legal. **CARRIED**

 CEO
 CAO

036/18 **MOVED** by Councillor Armer THAT council return to open Meeting at 10:40 pm.

CARRIED

037/18 **MOVED** by Deputy Mayor Martin THAT council accepts tax roll # 3900 will be considered paid in full if \$40,000 is received as well as all land lease account receivable's for \$3,481.97 is paid in full.

CARRIED

039/18 **MOVED** by Councillor Armer THAT utility account # 61000 has till April 6, 2018 to give Village of Loughheed public works access to Bylaw 768-17, Section (10, 11)

CARRIED

6. ADJOURNMENT:

036/18 **MOVED** by Mayor Smith to adjourn the meeting at 10:30 P.M.

CARRIED



Debra Smith, Mayor



Karen O'Connor, CAO