



**Village of Lougheed**  
**Regular Council Meeting Minutes**  
**July 19, 2018**

---

A Regular Council Meeting was held in the Village of Lougheed Council Chambers at 7:00 p.m. on Thursday, July 19, 2018.

**IN ATTENDANCE:** Mayor Smith, Deputy Mayor Martin, Councillor Armer

**OTHERS PRESENT:** Karen O'Connor-CAO  
Brian Austrom, Vicinia Planning & Engagement Inc.

**ABSENT:**

**1.1 CALL TO ORDER:** Mayor Smith called the meeting to order at 7:10 p.m.

**1.2 ADOPTION OF AGENDA:**

**105/18** **MOVED** by Councillor Armer to adopt the July 19, 2018 Agenda, Regular Council Meeting.

**CARRIED**

**1.3 ADOPTION OF MINUTES:**

**106/18** **MOVED** by Deputy Mayor Martin to accept the Minutes for the June 14, 2018, Special Council Meeting Minutes as corrected.

**CARRIED**

**2.1 PUBLIC HEARINGS:** NONE

**2.2 PRESENTATION:**

**Public Works Foreman presented his monthly report**

- 107/18** **MOVED** by Councillor Armer THAT the report presented by Public works to Village Council be accepted for information.  
**CARRIED**

**Brian Austom- Vicinia Planning & Engagement Inc.**

- 108/18** **MOVED** by Councillor Armer THAT council approves that the village will host Open House for the villages IDP & ICF with Brian Austom's assistance.  
**CARRIED**

**2.3 PUBLIC QUESTION PERIOD:**

**2.4 REQUESTS FOR DECISION:**

**RFD 18-07-045** **2018 Village of Lougheed 4 year Strategic Plan**

- 109/18** **MOVED** by Councillor Armer THAT the Council and CAO continue to work on the Village of Lougheed 4 Year Strategic Plan. Objectives for the village to be brought for next council meeting.  
**CARRIED**

**RFD 18-07-046** **Public Participation Policy # 2018-001**

- 110/18** **MOVED** by Councillor Armer THAT council accepts the Public Participation Policy # 2018-001 with the exception of the Message Board section to be removed until the Village of Lougheed has a Hi-Way sign that offers that.  
**CARRIED**

**RFD 18-07-047**

**Council to Confirm Rates for Utility Billing**

- 111/18** **MOVED** by Councillor Armer THAT the Chief Administration Officer to brings to next council meeting the Master Rate Bylaw with the new rates to be applied as of Aug 1, 2018 for water consumption as per the water meters and for sewer rates.

**CARRIED**

**RFD 18-07-048**

**Bylaw # 755-15 Transporting Dangerous Goods Renewal**

- 112/18** **MOVED** by Deputy Mayor Martin THAT Council has reviewed The Village of Loughheed Traffic Bylaw #755-15, the Dangerous Goods Regulations section and recommends no changes to be made at this time.

**CARRIED**

**RFD 18-07-049**

**Village Administration Office and Library Roof Replacement Repair Quote**

- 113/18** **MOVED** by Councillor Armer THAT council tables the decision to hire until CAO gets another estimate from Superior Spray Foam.

**CARRIED**

**RFD 18-07-050**

**Regional Governance Project, Communications & Public Engagement Process, Requisition**

- 114/18** **MOVED** by Councillor Armer THAT council approves the request from FIP to fund the Regional Governance Communications & Engagement process at a maximum cost of the Village of Loughheed \$ 1,212.99.

**CARRIED**

**RFD 18-07-051**                      **Accounts Payables June 2018**

115/18                      **MOVED** by Councillor Armer THAT June 2018, accounts payables for the sum of \$57,573.42 be accepted for information

**CARRIED**

**RFD 18-07-052**                      **Financial Report & Bank Reconciliation ending June 30, 2018**

116/18                      **MOVED** by Deputy Mayor Martin THAT June 30, 2018 Bank Reconciliation & Financial Budget update be accepted for information. The mayor requests the previous report to be submitted instead of the new Financial Report.

**CARRIED**

**RFD 18-07-053**                      **Appointing Diane D. Gordon to SDAB & ARB**

117/18                      **MOVED** by Councillor Armer THAT Council approves the appointment of Diane D. Gordon to Flagstaff Regional Subdivision & Development Appeal Board and the Intermunicipal Assessment Board for a three (3) year term.

**CARRIED**

**REPORTS:**

**Mayor Smith:**

- Emergency Management Legislative-Letter
- Emergency Service Committee Proposals
- FRWMA – May 28, 2018

**Deputy Mayor Martin: NONE**

**Councillor Armer:**

- BRAED AGM –June 27, 2018

**CAO O'Connor:**

- CAO's Monthly Activity
- CAO Meeting- June 18, 2018
- FIP June 18, 2018
- FIP- July 9, 2018

**118/18**      **MOVED** by Deputy Mayor Martin THAT council accepts all reports as information.

**CARRIED**

**4. CORRESPONDENCE:**

- AUMA Mayor Morishita's visiting Lougheed – Aug. 1, 2018
- Parkland Regional Library – June 18, 2018
- FRHG – 2019 Business Plan
- AUMA – Cannabis in the workshop

**119/18**      **MOVED** by Councillor Armer THAT Mayor Smith, Deputy Mayor Martin, and Councillor Armer will attend the visit by AUMA Mayor Morishita on August 1, 2018, 8 AM at the Village of Lougheed Administration office.

**CARRIED**

**120/18**      **MOVED** by Deputy Mayor Martin THAT council accepts all correspondence as information.

**CARRIED**

**5. CLOSED SESSION: NONE**

**6. ADJOURNMENT:**

**121/18**      **MOVED** by Mayor Smith to adjourn the meeting at 10:45 P.M.

**CARRIED**

  
\_\_\_\_\_  
Debra Smith, Mayor

  
\_\_\_\_\_  
Karen O'Connor, CAO