



Village of Lougheed
Regular Council Meeting Minutes
December 15, 2016

A Regular Council Meeting was held in the Village of Lougheed Council Chambers at 6:58 p.m. on Thursday, December 15, 2016.

COUNCIL PRESENT: Mayor Smith, Deputy Mayor Armer, Councillor Twerdochlib, Councillor Cameron, Councillor Coggan, CAO Alderdice.

Others Present

CALL TO ORDER: Mayor Smith called the meeting to order at 6:58 p.m.

ADOPTION OF AGENDA: **140/16** **MOVED** by Councillor Cameron to accept the Agenda for the December 15, 2016 Regular Council Meeting as amended.

Carried

ADOPTION OF REGULAR MINUTES **141/16** **MOVED** by Deputy Mayor Armer to accept the Minutes for the November 17, 2016 Regular Council Meeting as corrected.

Carried

PUBLIC HEARINGS: None at this time

PRESENTATION It has been a fairly quiet, and cold, month for public works. I have been doing routine work. The walking trail has been cleaned twice as it has been about the only place that has seen any accumulation of snow.

December 7th all the fire extinguishers were inspected in all the Village buildings in town. One 20 lb. was purchased for the shop as there was only one in the building and that did not meet with the fire codes. Also there was one 5 lb. purchased for each of the on ton (truck) and the Grader. Also a small 2 ½ lb. was purchased for the Bobcat. This will have most Sweepers or any of the lawn mowers or tractor.

Due to weather issues and waiting for repairs at the Water treatment plant the tank cleaning has been put on hold. Roger Oliver hasn't been able to get the valve handle extensions built as of yet.

I found some more issues at the Water Treatment plant. It appears that one of the Greensand filters is not working properly. It will have to be opened up and checked. I am also having issues with the old air valves that are used for backwashing. They may have to be replaced. The valves that are in there are now obsolete and repair parts for them are getting scarce. I am looking at getting quotes for new valves.

There was a problem with the Generator at the Water Plant also. It failed to start when I was doing a backwash. Found that a gas valve was sticking closed. Grant Dixon of ATAP was notified and he is looking into it. I believe this should be a warranty issue but due to the age of the Gen Set it may not be covered. I am waiting to hear back for them. I have put a light bulb under the problem valve to help keep it warm in case of a power failure of other emergencies.

Ben Harris
Public Works Forman

Moved by Deputy Mayor Armer that the report presented by Public Works Foreman, Ben Harris to Village Council accepted as Information.

Carried

PRESENTATION:

PUBLIC None

**REQUESTS FOR
DECISION:**

a) RFD 16-12-142 Record Retention Bylaw for Village of Lougheed

142/16 MOVED by Councillor Twerdochlib that the Council for the Village of Lougheed approve to have second reading of the Record Retention and Disposal of Municipal Records Bylaw No. 761 – 16

Carried

b) RFD 16-12-143 Record Retention Bylaw for Village of Lougheed

143/16 MOVED by Deputy Mayor Armer that the Council for the Village of Lougheed approve to have third reading of the Record Retention and Disposal of Municipal Records Bylaw No. 761 – 16

Carried

**c) RFD 16 – 12 – 144 Lougheed Bank Reconciliation:
February, March, April, May of 2016**

144/16 MOVED by Councillor Coggan that the Council for the Village of Lougheed That the bank reconciliations for February, March, April and May of 2016 be accepted for information.

Carried

d) RFD 16 – 12 - 145 Preliminary Budget for 2017 Fiscal Year

145/16 MOVED by Councillor Cameron for the Village of Lougheed Council to accept the 2016 Budget for the Village as the Interim Budget for 2017 Fiscal Year.

Carried

e) RFD 16 – 12 – 146 Payable Listings for \$ 24,950.54

146/16 MOVED by Councillor Twerdochlib for the Village of Lougheed Council to accept the information on the Payable Listing for December of \$ 24,950.54 be approved by Village Council .

Carried

f) FYI 16 – 12 – 000 Emergency Services Committee

Emergency Management Meeting was held at the County Office. The Mandate of Emergency Services was discussed; discussion went well.

g) FYI 16 – 12 – 000 Regional Fire Services Questionnaire

Don Rosalind, Fire Commissioner for the Province talked about Standard Operating Procedures and Standard Operating Guide Council and Fire Chief are encouraged to fill out a survey and e-mail back to the address provided by January 10th, 2017.

h) RFD 16 – 12 – 147 November 2016 Trial Balance for Village

147/16 MOVED by Councillor Twerdochlib to have the November Trial Balance tabled until properly updated.

Carried

i) RFD 16 – 12 – 148 Battle River School Division # 31

148/16 Moved by Councillor Cameron to have direct the CAO to write a letter to Battle River School Division # 31 to inform the Battle River School Division that Council for the Village of Lougheed are interested in further discussions with them about the sale of the School Land to the Village of Lougheed.

Carried

j) FYI 16 – 12 – 000 Basic Municipal Transportation Grant

CAO informed Council the last year for funding for the above mentioned program was in 2013.

k) FYI 16 – 12 – 000 CAP – 8020 Infrastructure Capital Plan

CAO informed Council the 2014 Capital Projects needed to be applied for again in 2016 to be registered properly with a Project No.

REPORTS:

Deputy Mayor Armer attended a Flagstaff Intermunicipal Meeting the past month; the two committees that 13 Ways originally planned has been reduced to one Committee. There also was discussion that should Flagstaff become United; there would be eight Councillors and a Mayor with full time jobs. Also with the possibility of more than one Councillor for the larger communities.

Deputy Mayor Armer attended a Flagstaff Housing Meeting. The Senior's Lodge at Forestburg will be completed soon and ready for Tenants to move into.

Mayor Smith attended a Parkland Regional Library meeting this past month; she stated the Library Board is operating well and they are working with the University of Alberta at Camrose.

Mayor Smith attended a Waste Management Meeting; The Committee has approved the draft bylaws and sent to municipalities for their review. A special Meeting will be held For delegates on January 23, 2017 for Bylaw ratification.

Mayor Smith attended an Emergency Services Committee. The information is included in the Council package.

Councillor Cameron attended a Library Board Meeting this past month. Councillor Cameron mentioned they will be advertising the Library has many DVD's to be borrowed. The library has donated \$ 300 toward Christmas functions in the Village. The Library will volunteer at the Red Surge Ball on Saturday March 11, 2017. On December 21 at the Play School Christmas Party from 1 to 2 pm Santa will come.

Barb will be on Holidays from December 27 to January 2; Rona will cover for her. Library will contact Jerry Short to check and repair water damage on the library roof. Will the Village be able to share the cost of repairing the leaky roof and damage in the wall from rain water coming through ?

CAO discussed with Council the statutory holidays the staff will be taking off during the Holiday Season.

CORRESPONDENCE: Attached to the Agenda
Emergency Service Committee
Flagstaff Fire Service Commission
BRAED Update
Ogilvie LLP – Alarie Asset Distribution

CLOSED SESSION **149/16** **MOVED** by Councillor Coggan to go In – Camera at 9:22 pm

Carried

150/16 **MOVED** by Deputy Mayor Armer to go Out – Camera at 10:05 pm.

Carried

ADJOURNMENT: **151/16** Moved by Deputy Mayor Armer to adjourn the meeting At 10:06 p.m.

Mayor Smith, Mayor

David Alderdice, CAO

Susan Armer, Deputy Mayor